

भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI

**DETAILED NOTICE INVITING e-TENDER**



**NIT NO: IIITG/Works/31A/01**

**Dated:12-01-2022**

**Name of the Work: Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at  
IIIT Guwahati permanent campus Bongora, under Kamrup (R) District,  
Guwahati.**

WEB: [www.iiitg.ac.in](http://www.iiitg.ac.in)

# भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी

## INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI

( बंगरा, गुवाहाटी – 781015, भारत Bongora, Guwahati - 781015, India )

### DETAILED NOTICE INVITING e-TENDER

**NIT NO: IIITG/Works/31A/ 01**

**Dated: 12-01-2022**

1. Indian Institute of Information Technology Guwahati (IIITG) invites online item rate basis “E-tenders” in two bid system for **Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati**, from the reputed, experienced, technically and financially sound contractors / agencies as per the following details below:

<b>Tender Document No.</b>	<b>NIT NO: IIITG/Works/31A/01      Dated:12-01-2022</b>
<b>Name of the Work:-</b>	<b>Construction of a 96 Seater Boys Hostel &amp; Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.</b>
<b>Estimated Cost:</b>	<b>Rs. 610 Lacs</b>
<b>Period of Completion:</b>	<b>09 Months</b>
<b>Earnest Money Deposit:-</b>	<b>Waived off</b> vide OM No. F.9/4/2020-PPD dated 12 <sup>th</sup> Nov-2020 of Ministry of Finance, GOI However, applicant must submit the bid declaration towards EMD ( <b>As per annexure-A</b> ) The bid declaration to be submitted in ORIGINAL on the Non-Judicial stamp paper on Rs.100 duly notarized.
<b>Non-refundable cost of Tender document</b>	<b>Rs. 10000.00 (Ten Thousand Only) only through online payment towards IIIT Guwahati as per bank details given in this NIT and proof of payment to be attached.</b>
<b>Last date &amp; time of submission of online tender</b>	Up to <b>1<sup>st</sup> Feb 2022</b> at <b>14:00 hrs</b>
<b>Period during which hard copy in Original of Bid declaration form, Cost of Tender Document and letter of Acceptance and other requisite documents as per this NIT</b>	Before and up to <b>15:00 hrs</b> on <b>1<sup>st</sup> Feb-2022</b> in the office of IIIT Guwahati, Tech City Road, Bongora, NH-37Assam Pin code -781015
<b>Date &amp; Time of Opening of technical bids</b>	<b>1<sup>st</sup> Feb 2022 at 15:30 Hrs</b>

Seal & Signature of Tenderer

<b>Validity of offer</b>	<b>90 days</b> from the date of opening of price tender
<b>Opening of price bids.</b>	To be intimated later via email
<b>Date, Time and Venue of Pre-Bid Meeting</b>	<b>11:00 AM on 20<sup>th</sup> Jan 2022</b> IIIT Guwahati, I.T. Park Road, Bongora, NH 37, Guwahati-781015
<b>On-line Banking details for IIIT Guwahati:</b>	
Name of the party	<b>IIIT Guwahati</b>
Banker	<b>SBI</b>
Branch	<b>Mirza</b>
Account No	<b>34573379424</b>
RTGS/IFSC Code	<b>SBIN0005242</b>

The tender document can be downloaded from website <https://mhrd.euniwizarde.com>, which can be also accessed from <http://iiitg.ac.in> "Any Corrigendum/addendum, if any, would appear only on the IIIT Guwahati official website and not to be published in any News Paper".

- 2.0 The intending tenderer must read the terms and conditions of NIT carefully. He/She should only submit his/her tender if he considers himself eligible as per eligibility criteria and he/she is in possession of all the documents required.
- 3.0 Those intending tenderers/contractors not registered on the website i.e. <https://mhrd.euniwizarde.com> mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website i.e. <https://mhrd.euniwizarde.com>
- 4.0 The intending tenderer must have appropriate digital signature to submit the tender.
- 5.0 The Tender Document as uploaded can be viewed and downloaded free of cost by anyone including intending tenderer. But the tender can be submitted only after uploading the mandatory scanned documents such as (a) Demand Draft of any Nationalized Bank towards the cost of tender document & (b) all other documents as per Notice Inviting e-tender.
- 6.0 **Set of Contract / Tender Documents:**  
The following documents will constitute set of tender documents:-
  - a) Detailed Notice Inviting e-Tender and containing Eligibility Criteria, Instructions to Tenderer
  - b) Special Conditions of contract (SCC) and Schedule 'B' to 'F'
  - c) Approved Materials & Makes
  - d) General Condition of Contract-CPWD
  - e) Bill of Quantities
  - f) Acceptance of Tender Conditions
  - g) Integrity Pact as per CPWD format
  - h) Corrigendum, if any

Seal & Signature of Tenderer

- 7.0 If any problem related to online filling arise, please contact help desk no. 8448288991,8448288981,9355030604,8448288983 If not satisfied with help desk response, kindly contact [helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com)
- 8.0 IIIT Guwahati (IIITG) will not be responsible for any type of failure of network at contractor's end. So tenderers are advised to fill tender with sufficient time in hand to avoid last moment rush.
- 9.0 Tenderers are advised to keep watching IIIT Guwahati's official website until the specified submission date for any kind of corrigendum/ further Notice on the subject tender.
- 10.0 Joint ventures are not accepted.
- 11.0 IIITG reserves the right to accept /reject any or all the tenders and split up the work among more than one parties without assigning any reasons thereof. IIITG reserve the right to terminate the work in between by giving one month notice without any financial liability.
- 12.0 The tenderers are required to quote strictly as per terms and conditions, specifications, standards given in the tender document and not to stipulate any deviations.
- 13.0 The tenderer can re-submit or revised his/her tender any number of times before the specified time and date of submission of tender as notified.
- 14.0 When it is desired by IIITG to submit revised financial tender then it shall be mandatory to submit the revised financial tender. If not submitted then the tender submitted earlier shall become invalid.
- 15.0 On opening date, the tenderers can login and see the tender opening outcomes.
- 16.0 Contractor can upload all documents in PDF format, except the Price bid for which separate instructions for filling will be there (ref. Sl. No.21 and 22).
- 17.0 Contractor to upload scanned copies of all the documents including valid EPF registration/ESI registration/Assam GST registration, PAN No. as stipulated in the tender document.
- 18.0 If the contractor is found ineligible after opening of tender, his tender shall become invalid and cost of bid document shall not be refunded.
- 19.0 If any discrepancy is noticed between the documents as uploaded at the time of submission of tender and hard copies as submitted physically by the contractor the tender shall become invalid and cost of tender document shall not be refunded.
- 20.0 Notwithstanding anything stated above, IIITG reserves the right to assess the capabilities and capacity of the tenderers to perform the contract, in the overall interest of IIITG. In case, tenderer's capabilities and capacities are not found satisfactory, IIITG reserves the right to reject the tender.
- 21.0 In case of Item Rate Tender, price shall be entered against each item in the Bill of Quantities / Schedule of Quantities. The cost of item against which the contractor has failed to enter a rate or price shall be deemed to be covered by rates and prices of other items in Bill of Quantities / Schedule of Quantities and no payment shall be made for the

quantities executed for items against which rate has not been quoted by the contractor. The column(cells) meant for quoting rate in figures appears in yellow color . The Rate shall be quoted up to 2 Decimals.

- 22.0 In addition to this, while selecting any of the cells, a warning appears that if any cell is left blank the same shall be treated as “0”. Therefore, if any cell is left blank and no rate is quoted by the tenderers, rate of such item shall be treated as “0” (ZERO).
- 23.0 The tenderer may submit their queries (if any) in writing by e-mail at [works@iiitg.ac.in](mailto:works@iiitg.ac.in) to seek clarifications latest by **02:00 PM** dated **19<sup>th</sup> Jan-2022**.
- 24.0 The tenderer may visit the work site before quoting their rates.  
Site Address: **IIIT Guwahati**, Tech City Road, Bongora, NH-37, Guwahti-781015.  
For more site location detail may please contact Work Section IIIT Guwahati.
- 25.0 Work will be awarded to L-1 Bidder only if his/her bid is otherwise found in order and after approval from Competent level of IIITG.
- 26.0 The strike through line in the middle of text is not applicable in this NIT.
- 27.0 **The bidder registered under MSME will be exempted only for Tender Cost.**
28. The bidder registered under MSME is also required to submit the bid declaration toward EMD (As per annexure-A) online in E-procurement Portal and hard copy of the same at mentioned place on or before scheduled date and time.

## **ELIGIBILITY CRITERIA**

### **01 INITIAL CRITERIA FOR ELIGIBILITY FOR TECHNICAL BID**

1. The applicant/bidder should have experience of having successfully completed works during the last seven years ending previous day of last date of submission of tender as under:

**(i) Three similar completed works** costing each not less than Rs. 2.45 Cr.

**OR**

**Two similar completed works**, each of value not less than Rs. 3.65 Cr.

**OR**

**One similar completed work** of value not less than Rs. 4.85 Cr.

**Note: Similar works shall mean completed Construction of buildings works in the last 7 years.**

Please submit copies of Completion Certificate along with the copy of LOA/ Agreement from client mentioning the nature of work, value of work, date of start of work and date of actual completion of work. The certificates shall be considered only if it is issued / counter signed by an officer of the client not below the rank of EXECUTIVE ENGINEER OR Equivalent.

In case the work experience is of Private Sector, the completion certificate shall be supported with copies of the Letter of Award/ Contract Agreement and corresponding TDS certificates. Value of work will be considered commensurate with the value of TDS Certificate, which needs to be produced on demand.

**(ii)** The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders.

For this purpose, 'Cost of work' shall mean gross value of the completed work including the cost of materials supplied by the Govt./ Client, but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer/ Project Manager or Equivalent.

**(iii)** The bidder should have at least one similar completed work of minimum experience value i.e. Rs. 2.45 Cr in the North Eastern states of India during last 7 years.

**(iv)** The Institute reserved the rights to inspect any or all the works mentioned by the bidder in respect of his/her qualifying experiences.

2. The applicant should have had average annual financial turnover on construction works minimum of **Rs. 4.85 Cr** during the last three years ending 31<sup>st</sup> March 2020. This should be duly audited by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.

**(Bidders shall submit audited Balance Sheets and Profit & Loss account statements for the last three financial years ending on 31.03.2021 i.e. for Financial Years of 2018-19, 2019-20 & 2020-21.)**

3. The applicant should not have incurred any loss in more than two years during the last five years ending 31.03.2020 which should be duly certified by the Chartered Accountant.
4. Bank Solvency Certificate issued from a scheduled commercial Bank approved by Reserve Bank of India (RBI) should have **Rs. 2.45 Cr.** The solvency certificate shall not be older than 6 months from the last date of submission of bids.
5. The applicant's performance for each work completed in the last 7 years and in hand should be certified by an officer not below the rank of Executive Engineer or equivalent and should be obtained in sealed cover.
6. (i) The bidder should be an Indian Registered Company under Companies Act 1956/Proprietorship Company/ Partnership Company of any of these/Individual with appropriate registration for contract from a reputed Govt. organization like CPWD/APWD/Indian-Rly/CPSU. Copy of Certificate (with up-to-date validity as applicable) of Incorporation/Registration/Partnership Deed or any other relevant document, as applicable, should be submitted along with a copy of address proof.

(ii) The bidder must have his/her own Electrical contracting license or the agreed association document of the agency to be engaged has to be submitted along with this tender for the Electrical part. For fire-fighting part also consent of the agency proposed to be engaged need to be submitted along with the tender.

7. **Note:**

(a) In case Completion Certificate issued by Private Organization, TDS certificate must be produced on demand.

(b) The bidder should have valid GST Registration in the state of Assam and the copy of the same shall be submitted with the tender.

(c) The bidder should have valid EPF registration/ESI registration/Assam GST registration, PAN No. and the copy of the same shall be submitted with the tender.

## **8. EVALUATION CRITERIA FOR PRE-QUALIFICATION**

- 8.1 For the purpose of pre-qualification, applicants will be evaluated in the following manner:-
- 8.2 The initial criteria prescribed in Para 01 to 06 above in respect of experience of similar class of works completed and financial turnover etc. will first be scrutinized and the applicant's eligibility for pre-qualification for the work be determined.
- 8.3 The applicants qualifying the initial criteria as set out in para 01 to 04 above will be evaluated for following criteria by scoring method on the basis of details furnished by them:

a)	Financial strength (Form 'A') –	Max 20 Marks
b)	Experience in similar nature of works during last Seven years (Form 'B') -	Max 20 Marks
c)	Performance on works (Form 'C') -Time over run	Max 20 Marks
d)	Performance on works (Form 'C') -Quality	Max 20 Marks
e)	Personnel and establishment (Form-'D')	Max 20 Marks
		-----
		Total 100 Marks

**To qualify, the applicant must secure at least fifty percent marks in each above & sixty percent marks in aggregate.**

The IIITG, however, reserves the right to restrict the list of pre-qualified contractors to any number deemed suitable by it.



**Marking scheme for evaluation criteria refer to annexure-A**

ANNEXURE-A			
S.No.	Attributes	Max. Marks	Evaluation
<b>(a)</b>	<b>Financial Strength</b>	<b>(20 Marks)</b>	(1) 50% marks for minimum eligibility criteria (2) 100% marks for twice the minimum eligibility criteria or more (3) In between (1) & (2) – on pro-rata basis
(i)	Average Annual Turnover	16 Marks	
(ii)	Solvency Certificate	4 Marks	
<b>(b)</b>	<b>Experience in similar class of works</b>	<b>(20 Marks)</b>	(1) 50% marks for minimum eligibility criteria (2) 100% marks for twice the minimum eligibility criteria or more (3) In between (1) & (2) – on pro-rata basis
<b>(c)</b>	<b>Performance on works (time over run)</b>	<b>(20 Marks)</b>	
	Parameter	CFP	Score
	TOR = AT/ST, where AT=Actual Time; ST=Stipulated Time	if TOR=	1.00   2.00   3.00   >3.50
	(The award of marks for different cases are given below. Marks will be awarded only for the Works shown to meet the eligibility criterion number 1. If the number of Works shown are three, then one third marks will be awarded for each work. If the number of Works are two, then half the marks will be awarded for each work.) <b>Only performance report in given format of Form 'C' will be considered for evaluation.</b>		
(i)	Without levy of compensation		20   15   10   10
(ii)	With levy of compensation		-   6   0   0
<b>(d)</b>	<b>Performance of works (Quality)</b>	<b>(20 Marks)</b>	
	(The award of marks for different performances are		

	given below. Marks will be awarded only for the Works shown to meet the eligibility criterion number 1. If the number of Works shown are three, then one third marks will be awarded for each work. If the number of Works are two, then half the marks will be awarded for each work) <b>Only performance report in given format of Form 'C' will be considered for evaluation.</b>		
(i)	Outstanding	20	
(ii)	Very Good	15	
(iii)	Good	10	
(iv)	satisfactory	5	
(iv)	Poor	0	
<b>(e)</b>	<b>Personnel &amp; Establishment</b>	<b>(20 marks)</b>	
			(i) Graduate Engineer with min. 5 years experience 6 marks for each (ii) Diploma holder Engineer with min. 5 years experience or graduate engineer with min. 2 years experience 4 marks for each up to Max. 8 marks (iii) Supervisory/Foreman 2 mark for each up to Max. 6 marks
Total (100 Marks)			

## 9.0 FINANCIAL INFORMATION

Applicant should furnish the following financial information: Annual financial statement for the last five year (in Form "A").

## 10.0 EXPERIENCE IN WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS.

**10.1** Applicant should furnish the following:

- a) List of all works of similar class successfully completed during the last seven years (in form "B")

**10.2** Structure & Organization (in Form "E")

## 11.0 ORGANISATION INFORMATION

Applicant is required to submit the following information in respect of his organization (in Form "D")

Number of Technical & Administrative Employees in parent company, subsidiary company and how these would be involved in this work (in Form "D").

**12.0** The document uploaded by the contractor / construction agency in support of their work experience, financial credential, Income tax return, Turnover etc. should be self attested.

**13.0 List of Mandatory Documents to be scanned and uploaded within the period of tender submission (All documents to be as per format mentioned in this NIT).**

- a) Applicant should submit the bid declaration toward EMD (As per annexure-A) "The bid declaration to be submitted in ORIGINAL on the Non-Judicial stamp paper on Rs.100 duly notarized". Scanned copy to be uploaded.
- b) Proof of online electronic transfer receipt of the tender cost if online payment is made.
- c) Certificate of Registration/ Incorporation required as per Eligibility criteria from the concerned Govt. department
- d) Certificates of work experience and documents pertaining to Eligibility criteria/NIT.
- e) Copy of valid EPF registration, ESI registration, Assam GST registration, PAN No.
- f) Letter of Acceptance of tender conditions unconditional as per tender documents Annexure -I of this NIT.
- g) Power of Attorney of the person having **Digital Signature** for signing/Submitting the bid.
- h) Form A to F
- i) Site Visit Proforma "Form F" with date and time of visit of location along with name & signature of the person who visited the location and observation/remarks about the site if any.
- j) Bank Solvency Certificate.
- k) Balance Sheets and Profit & Loss account statements for the last three financial years ending on 31.03.2021 i.e. for Financial Years of 2018-19, 2019-20 & 2020-21
- l) Electrical Contracting license or agreed association deed from partnering party.
- m) Consent document from Fire Fighting agency for fire fighting works

**14.0 Hard copies of Bid declaration form, Tender cost and Acceptance letter as per Annexure-I along with all other listed documents in Sl. No.13 above must also be submitted to the office of IIIT Guwahati, Tech City Road, Bongora, NH-37, Assam Pin code -781015 on or before 15.00 hrs. of 1<sup>st</sup> Feb-2022 If any discrepancy is found between the submitted hard copy and the uploaded soft copy, his/her tender is liable to rejection and in any case contents in the soft copy will only be considered for evaluation of the bid.**

**15.0 Price bid will be submitted online only**, and the rates quoted by the bidders shall be inclusive of all taxes, duties & nothing over/above the quoted rates will be payable to the Contractor and **Please do not submit hard copy of price bid.**

## MEMORANDUM TO FORM OF TENDER

S.N	Description	Clause No.	Values/ Description to be applicable for relevant clause(s)
i)	Name of work		<b>Construction of a 96 Seater Boys Hostel &amp; Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.</b>
	NIT No:		<b>NIT NO: IIITG/Works/31A/01 Dated:12-01-2022</b>
ii)	Client/ Owner		<b>Indian Institute of Information Technology Guwahati.</b>
iii)	Type of Tender		Sealed Item rate
iv)	Earnest Money	NIT	<b>Waived off</b> vide OM No. F.9/4/2020-PPD dated 12 <sup>th</sup> Nov-2020 of Ministry of Finance, GOI However, applicant must submit the bid declaration toward EMD (As per annexure-A) The bid declaration to be submitted in ORIGINAL on the Non-Judicial stamp paper on Rs.100 duly notarized.
v)	Estimated cost	NIT	<b>Rs. 610 Lacs</b>
vi)	Time for completion of work	NIT	09 Months
vii)	Mobilization advance	10 B(ii)	Not Applicable
viii)	Interest rate of Mobilization advance	10 B(ii)	Not Applicable
ix)	Schedule of rates Applicable		Estimated cost is based on DSR 2018 rates for schedule items and market rates for the non schedule items.
x)	Validity of tender		90(Ninety) days
xi)	Performance Guarantee	1(i)	05% (Three percent) of awarded contract amount or estimated cost put to tender whichever is higher at the time of signing of agreement in the shape of bank guarantee <b>only from any Nationalized Bank.</b>
xii)	Security Deposit/ Retention Money		5% (Five percent) of the actual cost of work executed as prescribed in the tender document.
xiii)	Time allowed for starting the work		The date of start of work shall be reckoned from <b>07 day</b> of issue of email/telegram/Letter/Telex/Fax of

Seal & Signature of Tenderer

			intent of Acceptance of tender or from the 1 <sup>st</sup> day of handing over of the site, whichever is later.
xiv)	Defects liability period		<b>12 (Twelve) months</b> from the date of handing over of the work to the client.
xv)	Escalation /Price variation	10 CC	<b>Escalation /Price variation is not applicable/not payable in this contract.</b> Rates are firm & fixed for the entire contract period including extended period, if any.
xvi)	Specifications to be followed for execution of work (all works)		The work shall be carried out following the BOQ and Drawings as per latest CPWD specifications with up to date correction slips, APWD specifications which is being followed in state of Assam for works in general, specifications given in IS codes, Standard Engineering practice and as per direction of Engineer-in-charge in addition to the technical specifications given in the tender document.
xvii)	Integrity pact		Integrity pact as per CPWD/GOI Format will be signed with the winning bidder

**ACCEPTANCE LETTER  
TO BE UPLOADED & ENCLOSED ALONGWITH BID DECLARATION IN ENVELOPE – I**

(Address of submission as mentioned in “Notice Inviting Tender”)

**NAME OF WORK: Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.**

**NIT NO: IIITG/Works/31A/                      Dated:**

**ACCEPTANCE OF TENDER CONDITIONS**

1.     The tender documents for the work as mentioned in “Memorandum to Form of Tender” have been sold to/received by/ me/us from IIIT Guwahati and I / we hereby unconditionally accept the tender conditions and tender documents in its entirety for the above work.
2.     The contents of the Tender documents (Instructions to the Tenderers) have been noted wherein it is clarified that after unconditionally accepting the tender condition in its entirety, it is not permissible to put any remark(s)/ conditions (s) (except unconditional rebate on price, if any) in the tender enclosed in “Envelope-1” and the same has been followed in present case.

In case this provision of the tender is found violated at any time after opening “Envelope-I, I/ We agree that the tender shall be summarily rejected and IIITG shall, without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.

3.     The required Bid declaration towards EMD for the tender for this work is enclosed herewith.
4.     I/We, have seen all the corrigendum's/Addendums uploaded by IIITG on IIIT Guwahati website upto the last date and time of submission of tenders for this work.

Yours faithfully,

(Signature of the tenderer)  
With rubber stamp

Dated: \_\_\_\_\_

## Instructions to Tenderer (ITT)

Online Item Rate basis tenders are invite by Indian Institute of Information Technology Guwahati (IIITG) for the work of “**Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.**”

The work is estimated to cost **Rs. 610 Lacs**. This estimate, however, is given merely as a rough guide.

- 1.0 The tender document as uploaded can be seen on website <http://iiitg.ac.in>, <https://mhrd.euniwizarde.com> and can be downloaded free of cost.
- 2.0 Bidders may to visit the site location before submitting the tender.
- 3.0 **Mode of Submission of Earnest Money Deposit: EMD is waived off** OM No.

F.9/4/2020-PPD dated 12<sup>th</sup> Nov-2020 of Ministry of Finance, GOI

**However, applicant must submit the bid declaration** towards EMD (**As per annexure-A**) The bid declaration to be submitted in ORIGINAL on the Non-Judicial stamp paper on Rs.100 duly notarized, while submitting hardcopy of tender. Scanned copy may be uploaded along with soft version of the tender.

- 4.0 Interested bidder who wish to participate in the tender has also to make following payments in the form of Demand Draft/Pay Order or Banker's Cheque of any Scheduled Bank and to be scanned and uploaded to the e-Tendering website within the period of bid submission :

**Cost of Bid Document- Rs. 10000.00 /- through online mode in favour of IIIT Guwahati** in the given Bank details in this NIT.

The originals of Bid declaration against EMD/Proof of Tender Cost of tender shall be placed in single sealed envelope superscripted as "Earnest Money", Cost of Tender Document" with name of work and due date of opening of the tender also mentioned thereon. (Scanned copies need to be uploaded for online submission)

Copy of certificate of work experience (if required) and other documents as specified in the tender/eligibility criteria shall be scanned and uploaded to the <https://mhrd.euniwizarde.com> Website within the period of tender submission and certified copy of each shall be Submitted Online”

- 5.0 For Hard copies, both the envelopes shall be placed in another envelope with due mention of Name of work, date & time of opening of tenders and to be submitted in the office of IIITG upto the last date & time of submission of tender upto **1st Feb 2022 at 15:00 Hrs.** The documents submitted shall be opened on date & time of opening after the opening of online submissions.

Technical tender documents submitted by intending tenderers shall be opened only of those tenderers, whose Earnest Money Deposit, Cost of tender and other documents placed in the envelope are found in order. The Price tenders of those tenderers who have qualified the technical bid shall be opened. The date of opening of price tender shall be informed to the tenderer subsequently.

**The tender submitted shall become invalid if:**

- 5.1 **The tenderer is found ineligible.**
- 5.2 **The tenderers do not upload all the documents (including GST Registration/EPF Registration / ESI Registration etc.) as stipulated in the tender document.**
- 5.3 **If any discrepancy is noticed between the documents as uploaded at the time of submission of tender and hard copies as submitted physically in the office of tender opening authority and in any case the soft version will be taken up for evaluation.**

**6.0 VALIDITY OF TENDER**

The Tender for the works shall remain open for acceptance for a period of Ninety (90) days from the date of opening of financial tender. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the IIITG, then the IIITG shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money as aforesaid. Further the tenderers shall not be allowed to participate in the retendering process of work.

**7.0 ACCEPTANCE OF TENDER**

IIITG reserves the right to reject any or all the tenders in part or full without assigning any reason whatsoever. IIITG does not bind itself to accept the lowest tender. The IIITG reserves the right to award the work to a single party or split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The Contractor is bound to accept the part work as offered by IIITG after split up at the quoted/accepted rates.

- 8.0 The tenders shall be strictly as per the conditions of contract. Tenders with any additional condition(s)/modifications shall be rejected.
- 9.0 The witnesses to the Tender/Contract Agreement shall be other than the tenderer(s) competing for this work and must indicate full name, address, and status/occupation with dated signatures.
- 10.0 The acceptance of tender will rest with the IIITG who does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning any reason thereof. Tenders in which, any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.
- 11.0 On acceptance of tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from Engineer-in-Charge or its authorized representative shall be intimated by the contractor within 07 days from the date of issue of letter of Award by IIITG.
- 12.0 The tenderer shall not be permitted to tender for works if his/her near relative is posted in the Office of IIITG. The contractor shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any of the officers/staff in IIITG. Any breach of this condition by the tenderer would render him liable to the withdrawal of the work awarded to him and forfeiture of Earnest Money and Security Deposit. This may also debar the contractor from tendering for future works with IIITG.
- 13.0 The time of completion of the entire work, as contained in contract shall be as mentioned in "**NIT**", which shall be reckoned from the 07<sup>th</sup> day after issue of the letter of Award by the IIITG or from the first day of handing over of clear site whichever is



later.

14.0 Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.

15.0 The tender award, execution and completion of work shall be governed by tender documents consisting of (but not limited to) Letter of Award/Letter of work order, Bill of Quantities, Conditions of Contract.

**16.0 ADDENDA/CORRIGENDA**

Addenda/Corrigenda to the tender documents may be issued prior to the date of submission of the Addenda/ Corrigenda to the tender documents may be issued up to the date of submission of the tender to clarify or effect modification in specification and/ or contract terms included in various tender documents. The tenderer shall suitably take into consideration such Addenda/ Corrigenda while submitting his tender. The tenderer shall return such Addenda/ Corrigenda duly signed and stamped as confirmation of its receipt & acceptance and submit along with the tender document. All Addenda/ Corrigenda shall be signed and stamped on each page by the tenderer and shall become part of the tender and contract documents. In case of non working of websites, addendum/corrigendum shall be uploaded immediately on its working.

**17.0 CLARIFICATION AFTER TENDER SUBMISSION**

Tenderer's attention is drawn to the fact that during the period, the tenders are under consideration, the tenderers are advised to refrain from contacting by any means, the IIITG and/or his employees/ representatives on matters related to the tender under consideration and that if necessary, IIITG will obtain clarifications in writing or as may be necessary. The tender evaluation and process of award of works is done by duly authorized Tender Scrutiny Committee and this committee is authorized to discuss and get clarification from the tenderers.

18.0 If the quantities for some items may not be given in the BOQs, those quantities may be considered as NIL & bidders need not to quote the rates for such items.

19.0 The condition written elsewhere shall not be considered either for evaluation or as a part of eligibility criteria.

**Annexure-A**

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD**

**(On Non-Judicial stamp paper on Rs.100 duly notarized.)**

**To**

**The Director, IIIT Guwahati**

I / We, the authorized signatory of M/s ..... ,  
participating in the subject tender No . ..... for the item / job of  
..... , do hereby declare : (i) That I / we have availed the  
benefit of waiver of EMD(vide OM No. F.9/4/2020-PPD dated 12<sup>th</sup> Nov-2020 of Ministry of  
Finance, GOI) while submitting our offer against the subject Tender and no EMD being  
deposited for the said tender. (ii) That in the event we withdraw / modify our bid during  
the period of validity Or I/we fail to execute formal contract agreement within the given  
timeline OR I/we fail to submit a Performance Security within the given timeline Or I/we  
commit any breach of Tender Conditions / Contract which attracts penal action of forfeiture  
of EMD and I/we will be suspended from being eligible for bidding / award of all future  
works/contract(s) of IIIT Guwahati for committing such breach.

Signature and Seal of Authorised Signatory of bidder

Name of Authorized Signatory .....

Company Name .....

भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी  
**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI**

**Special Conditions of Contract (SCC) along with schedule 'B' to 'F'**



**NIT NO: IIITG/Works/31A/01**

**Dated: 12-01-2022**

**Name of the Work: Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.**

WEB: [www.iiitg.ac.in](http://www.iiitg.ac.in)

Signature of Contractor with

## SPECIAL CONDITIONS OF CONTRACT

These special conditions shall supersede/ supplement the relevant conditions given in CPWD Form 7/8 (Edition 2020 with up to date corrections and amendments) in the tender document and the General Conditions of Contract(GCC) of CPWD, which otherwise are part of this tender document.

- 1 This work / contract is being executed for Indian Institute of Information Technology Guwahati. The conditions of payment are on back to back basis. The payment of work done shall be made to the contractor on receipt of the duly signed triplicate bill copies from the contractor attaching all measurement of records for the works done, proof of full filling statutory requirement of tax, cess and royalty deposition to the appropriate authority and as per the payment terms mentioned in this NIT.
2. (a) Contractor shall submit the complete program of execution along with CPM/PERT Chart proposed to be followed for execution within 07 days of award of work and shall also submit mile stones chart, base line programme regarding fixing time line for completion of the project to the Owner/IIITG keeping in view the time allowed in days from the date of start of work and percentage of financial value of work to be done of the awarded contract amount for each mile stone as given in the schedule B to F of tender document.
  - (ii) **The contractor must plan his working activities in consultation with Engineer-in-charge/Owner in such a way that part completion and handover of priority requirements of the Institute is adhered to as per schedule of work plan made at outset of the work and the same to be completed in full respect as directed by the Institute.**
2. (b) SITE VISIT prior to Bidding  
Since the location of the work i.e. IIIT Guwahati.
  - The bidder, at the bidder's own responsibility, cost and risk, must visit the site and examine the site of works and its surroundings go through the plans/drawings/ details connected to the work, if/as available and obtain all information that may be necessary for preparing the bid and entering into a contract for execution of the works. The costs of visiting the site shall be at the bidder's own expense.
  - The bidder should certify that he has visited the site/area and got fully acquainted with the working conditions and other prevalent conditions and fluctuations thereto whether he actually visited the site/area or not and has taken all the factors into account while quoting his rates.
  - The bidder should got himself acquainted with the conditions and geological details available for the proposed work site including working conditions , safety and security of men, material and ,machinery.
  - The bidder should visit the site and upload Site Visit Report "Form F" along with the bid.

### ***Materials for Construction:***

3. RAW MATERIAL : All materials and labour required for the execution of work shall be arranged by the contractor including cement & reinforcement steel etc.

### ***Cement:***

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4. (i) The contractor shall procure 43 grade OPC/53 grade OPC or PPC (conforming to relevant IS) cement, as required in the work, of approved makes or as approved by Engineer-Incharge. Supply of cement shall be taken in 50 kg. bags bearing manufacturer's name and ISI marking, Samples of cement arranged by the contractor shall be taken by the Engineer-in-Charge and got tested in accordance with provisions of relevant BIS codes at contractor's cost. In case test results indicate that the cement arranged by contractor does not conform to the relevant BIS codes, the same shall stand rejected and shall be removed from the site by the contractor at his own cost within a week's time of written order from the Engineer-in-Charge to do so.
- ii) The cement go-down of the required capacity to store cement shall be arranged/ constructed by the contractor at site of work for which no extra payment shall be made. Double lock provision shall be made to the door of the cement go-down. The keys of one lock shall remain with the Engineer-in-Charge or his authorized representative and the key of the other lock shall remain with the contractor. The Contractor shall be responsible for the watch and ward and safety of the cement go-down. The contractor shall facilitate the inspection of the cement go-down by the Engineer-in-charge at any time.
- iii) The cement shall be got tested by Engineer-in-charge and shall be used on work, only after test results have been received. The contractor shall supply free of charge the cement required for testing. The cost of tests shall be borne by the contractor.
- iv) The actual issue and consumption of cement on work shall be regulated and proper accounts maintained as provided in clause 10 and 10A of the contract. The theoretical consumption of cement shall be worked out as per procedure prescribed in clause 42 of the contract and shall be governed by conditions laid therein.
- v) Cement brought to site and cement remaining unused after completion of work shall not be removed from site without written permission of the Engineer-in-charge.
- vi) Damaged cement shall be removed from site immediately by the contractor on receipt of a notice in writing from the Engineer-in-charge. If he does not do so within three days of the receipt of such notice, the Engineer-in-charge shall get it removed at the risk & cost of the contractor.
- vii) Mix designing of Concrete wherever applicable, are to be carried out from reputed Govt./Autonomous Institute and to be approved by Engineer-in-Charge.

#### ***Steel Reinforcement:***

5. i) The contractor shall procure TMT steel reinforcement bars of Fe500 grade conforming to relevant BIS codes of the approved makes / as approved by Engineer In- charge. The contractor shall have to obtain, and furnish test certificates to the Engineer-in-charge in respect of all supplies of steel brought by him to the site of work. Samples shall also be taken and got tested by the Engineer-in-charge as per the provisions in this regard in relevant BIS codes at contractor's cost. In case the test results indicate that the steel arranged by the contractor does not conform to BIS codes, the same shall stand rejected and shall be removed from the site of work by the contractor at his cost within a week time from written orders from the Engineer-in-charge to do so.
- ii) The steel reinforcement shall be stored by the contractor at site of work in such a way as to prevent distortion and corrosion and nothing extra shall be paid on this account. Bars of different sizes and lengths shall be stored separately to facilitate easy counting and checking.

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- iii)** For checking nominal mass, tensile strength, bend test, re-bend test etc. specimen of sufficient length shall be cut from each size of the bar at random at frequency not less than that specified below:

Size of bar	For consignment below 100 tonnes	For consignment above 100 tonnes.
Under 10mm dia bars	One sample for each 25 tonnes or part thereof	One sample for each 40 tonnes or part thereof
10mm to 16mm dia bars	One sample for each 35 tonnes or part thereof	One sample for each 45 tonnes or part thereof
Over 16mm dia bars	One sample for each 45 tonnes or part thereof	One sample for each 50 tonnes or part thereof

- iv)** The contractor shall supply free of charge the steel required for testing. The cost of tests shall be borne by the contractor.
- v)** The actual issue and consumption of steel on work shall be regulated and proper accounts maintained as provided in clause 10 and 10 A of the contract. The theoretical consumption of steel shall be worked out as per procedure prescribed in clause 42 of the contract and shall be governed by conditions laid therein.
- vi)** Steel brought to site and steel remaining unused shall not be removed from site without the written permission of the Engineer-in-charge.
- vii)** Contractor has to maintain all register/records during execution of works as stipulated in CPWD works manual and as per direction of Engineer In charge.
- viii)** During excavation of basement/foundations if any dewatering involves that has to be done by the contractor on his own cost expenses will be deemed as are included in quoted rates.

***Other construction materials:***

- 6. (a)** All material used in the work shall be confirming to IS Specifications and as approved by Engineer In-charge /Owner and shall be ISI marked unless otherwise specified. In the event for items for which either the brands not specified or ISI marked items not available, the sample of the item before use shall be got approved from Engineer –in-charge. However, in either cases the samples of materials / fixtures shall be got approved from Engineer –in-charge before use in the work.
- (b)** Contractor shall be required to produce samples of all materials and fittings sufficiently in advance for approval. The Contractor when called upon shall provide "make" of samples for approval before execution free of cost and also will make arrangements for transportation of samples to

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the designated test house as per the direction of Engineer-in-charge of the work at his own cost. Cost of testing will also be borne by the contractor.

- (c) The materials and equipments used for execution will be got tested from third party (preferably from a Government Institute like IIT/NIT/reputed Govt. Engineering institution etc.) frequency as per CPWD norms.
- 7. Any notice to be given under this contract shall be sent by registered post, Speed post at the last known registered or head office address of the contractor and shall be deemed to have been effected at the time at which the letter would be delivered in the ordinary course of post.
- 8. The contractor shall have to provide 5 (five) years guarantee bond in the form of Indemnity Bond for water proofing works from the date of completion of work (if applicable).
- 9. IIITG shall not supply or procure any material for use on works and the contractor has to make his own arrangements for supplying, procuring transportation and storage of all such materials required for the work, at his own cost.

***Drawings and statutory permissions:***

- 10. The contractor shall be supplied drawings required for execution of work like architectural, structural, all service plans and other detailed drawings in a phased manner. If any particular drawing is required for execution of work, contractor shall inform the Engineer-in-Charge in writing at least 07 days in advance. Shop drawings shall have to be got prepared by the contractor at their own and to be got approved from Architect/Engineer-in-Charge before start of work.
- 11. **The contractor shall be responsible for obtaining necessary clearances for start of work and on completion of work executed by him from various local bodies including GMC, GMDA, Panchayat (as applicable), State Environmental Board, State Fire, ASEB/power/ Electrical inspector etc. for water, sewer, drainage, fire fighting, lifts, Power supply/DG set, for starting the construction & for occupation of the building (as the case may be).** Necessary liaisoning with other working agencies & local bodies shall be his/her responsibility. Any statutory fees to be paid on account of said clearances shall be reimbursed to contractor by IIITG.

***Payments and records:***

- 12. The payment to the contractor shall be made from the office of IIIT Guwahati through RTGS/NEFT or any other applicable online mode. If the contractor desires the payment through Banker Cheque/ Demand Draft, charges on account of this shall be debited to the contractor. The contractor shall not claim anything extra on this account.
- 13. Unless specifically advised Running Account bill submission process will be as per clause 7 of GCC and the representative of Owner will check/verify the works & the measurements before submitting the concerned bill for payment process.
- 14. The contractor should have valid PF Code, PAN, TIN and ESI No. & should provide a copy of PF, ESI registration number. The contractor shall provide the copies of challans as a proof of remittance of PF & ESI amount. The contractor should also maintain the PF records, labour records i.e copies of wage sheets, attendance sheets, monthly returns, annual returns, forest royalty challan/records, P.O. & bills of material purchased for constructions and any other record in this regard for inspection and should provide as and when required by the Engineer-in-charge.
- 15. The contractor will be responsible to get register himself under labour cess in "Building and other construction workers" welfare board.

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16. The contractor will be responsible for obtaining "Contractor All Risk Policy" towards entire cost of the work and will obtain "Workmen compensation policy" at his own cost. The policy should cover entire tenure of contract inclusive of extended period, if any.
17. The decision of the Competent Authority of Owner, regarding the quantum of reduction as well as justification thereof in respect of rates for substandard work will be final and would not be open to arbitration and adjudication.
18. No advance shall be paid to the contractor against any Tools & Plants, equipment & machinery or any materials etc. brought at site by the contractor. Water & electricity for execution of work including testing & commissioning etc. shall be arranged by the contractor at his own. **No mobilization advance provision is there in this contract.** Clause No. 10 (b) (ii) of GCC not applicable.
19. The work may be inspected by Central Vigilance Commission/ record inspected by CAG team and any deductions/ compensation proposed by CVC/CAG or Competent Authority of IIITG in regard to defective work or work not confirming to specification, loss of time, amount shall be deducted from his/her dues. Contractor must provide necessary records for all such inspection as and when called for.
20. **It is clearly agreed and understood by the tenderers/ contractors that notwithstanding anything to the contrary that may be stated in the agreement any delay in the release of payment by the IIITG/ owner to the contractor, shall not entitle the contractor any compensation / interest nor it will account for any reason for delays in schedule plan for activities of the work.**
21. The contractor will have to submit a no claim / final claim certificate, duly notarized on a stamp paper of appropriate value, as per the standard format at the time of release of Performance Bank Guarantee & security deposit.
22. Any bill of the contractor will be accepted only when it is accompanied with valid GST invoice and required FRCC.
23. **No Secured advance payment shall be released to the contractor against any material brought at site. Clause No. 10(b)(i) of GCC will not be applicable.**
- 24(a) Tax deductions at source, if any, shall be made by IIITG as per laws prevalent in the State as applicable for the works under the statute such as GST or any other law for levy of tax on goods/materials/article which may be used for execution of work. Contractor has to submit GST bill as per laws as applicable.
- 24.(b) The stamp duty and registration charges, if any, on the contract agreement levied by the Government or any other statutory body, shall be paid by the contractor as applicable in the State, where the work to be executed.
- 24.(c) It will be incumbent upon the Contractor that he/it shall get registered and discharge his obligations for payments, filling of return etc. under the appropriate provisions of the law in respect of all the taxes, duties, levies, cess, etc. IIITG always have right, if required, to seek necessary evidence from the contractor that he/it is registered under the law and / or any other obligations under the provisions of the respective Act and in case of any failure on part of the Contractor, it shall be his/her duties to indemnify IIITG all time.

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25. (i) **The accepted rates of the contractor shall be firm / fixed for the entire contract period including extended period, if any. No escalation in rates shall be payable at all. Clause No. 10c, 10ca and 10 cc of GCC are not applicable.**  
 (ii) No Abnormally High Rate (AHR)/Abnormally Low Rate item derivation will be applicable in this tender.

(iii) **Settlement of Disputes**

**SCC Clause no. 26 A:-**

Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, design, drawings and instructions here-in before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter :

If the contractor considers any work demanded of him/her to be outside the requirements of the contract, or disputes any drawings, record or decision given in writing by the Engineer-in-Charge or if the Engineer-in-Charge considers any act or decision of the contractor on any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable and is disputed, such party shall promptly within 30 days of the arising of the disputes make a request to the appropriate authority of IIITG, who shall refer the disputes to Dispute Redressal Committee (DRC) within 30 days along with a list of disputes with amounts claimed if any in respect of each such dispute. The Dispute Redressal Committee (DRC) will give its decision within a period of 60 days extendable by 30 days by consent of both the parties from the receipt of reference from appropriate authority. The constitution of Dispute Redressal Committee (DRC) shall be indicated in Schedule 'F' Provided that no party shall be represented before the Dispute Redressal Committee by an advocate/legal counsel etc.

If any of the party is still dissatisfied, the same may approach to the appropriate court in Guwahati.

**SCC Clause no. 26 B:-**

It is hereby agreed by the parties that **clause 25 of GCC 'Resolution of Disputes and Arbitration' shall not be applicable to this Contract** and is hereby specifically excluded from purview of this contract. The parties agree that any clause in any of the documents forming part of this contract like NIT, BOQ or any other document, for referring of dispute to Arbitration shall not be applicable to the present contract.

It is specifically agreed by the parties that all matters or disputes arising out of and / or concerning this contract shall be exclusively subject to the jurisdiction of the Courts at Guwahati only to the exclusion of Courts at all other places.

- (iv) **Rates of extra items and deviated items beyond the limit mentioned in this NIT shall be derived on the basis of DSR 2018 plus prevailing cost index (only if published by CPWD) and in case of Non DSR item same will be derived on basis of prevailing market rates considering 15% CP & OH.**

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**Within above said limit, the work shall be carried out by the contractor on the same condition in all respects including price on which he agreed to do the main work. Beyond these limits, the rates determined on basis of market rates and the contractor shall be paid in accordance with the rates so determined by the Engineer-in-Charge / Owner.**

- (v) The contractor shall be responsible for obtaining Completion Certificate and Occupancy Certificate from the local body / bodies (If required). The contractor shall send completion report along with above certificates as well as "As Built" drawings and maintenance schedules to the office of the IIITG as soon as possible.
- (vi) Contractor has to provide for user operation & maintenance manuals and impart training to OWNER. All warranties and guarantees on equipment/fixtures etc. procured by the contractors shall be in the name of OWNER.
- (vii) The contractor shall keep the IIITG/Owner indemnified against any damage or loss on account of neglect of professional duty or conduct on the part of such staff or Engineers or others.
- (viii) The contractor shall not stake any claim in case IIITG decides for foreclosure of the work or reduce the scope of work at any of the stages subsequent to start of work or even if the work do not take off at all.
- (ix) The contractor shall obtain the labour license, within one month of award of work, if required.
- (x) The specialized items of work are to be got executed by the contractor engaging the agencies who are experienced in carrying out those specialized items of work duly approved by Engineer-In-charge.
- (xi) Performance Guarantee @ 05% (Three percent) of awarded contract amount or estimated cost put to tender, whichever is higher shall be submitted by the contractor within the time schedule as specified in the tender document in the shape of Performance Bank Guarantee issued by any Nationalized Bank. This supersedes clause no.1 of GCC.
- (xii) Payments due to the contractor will be made only after getting the certification that the statutory P.F. payment have been made to EPFO related to the employees deployed by the contractor for the project. Necessary Employees wise details of deposit of P.F./ESI will be kept ready by the contractor for verification by IIITG.
- (xiii) FRCC as applicable have to be produced along with bill for verification and release of payment. The contractor will be solely responsible for obtaining FRCC.
- (xiv) The estimate is based on DSR 2018 rates for schedule items and market rates for the Non-schedule items.

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- (xv) For schedule items, items no's, description or nomenclature of the items, unit of the items given in financial bids are based on DSR 2018. If there is any error or discrepancy in the above w.r.t as given in DSR 2018, the same shall be regulated as given in DSR 2018.
- (xvi) The payment shall be made in Indian Rupees through bank account.
- (xvii) Income tax and other taxes as applicable shall be deducted at source.

### ***Execution of Work***

- (xviii) Implementing agency/Owner- Indian Institute of Information Technology Guwahati.

Funding Agency- Indian Institute of Information Technology Guwahati.

The work of the Construction of **Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.** is to be completed within a **total completion period of 09 Months.**

- (xix) On award of work, the contractor will liaison with the office of IIITG for taking over of sites with proper demarcation, chalk out detailed priority wise work plan (to be approved by Owner) & will start construction work as per GFC drawings issued by IIITG. It is to be noted that drawings given in the tender are indicative only. The contractor will strictly adhere to this chalked out plan/ programme and on completion of work in all respect the work will be handed over to the IIITG along with all requisite documents by the contractor.
- (xx) During the various stages of execution, the Contractor shall submit fortnightly progress report in three set along with six or more different photographs of the each building. The photographs must be of good quality and its size should not be less than 4" X 6".
- (xxi) On completion of every stage of work, the contractor will submit at least 06 Nos colored photographs taken from inside and outside of the each building, in the form of spiral binded booklet (02 Nos) to IIITG.
- (xxii) The contractor shall be solely responsible for execution of work with proper workmanship and as per the specifications.
- (xxiii) Contactor has to work closely with other contractors/agencies carrying out the work of road/building/drainage works in the site. Necessary coordination for the said purpose will have to be maintained though out the duration of execution of the job. The cost of necessary cutting and making good the walls of manholes and similar as per scope of this contract is deemed to be included in the quoted rates. Nothing shall be paid extra on this account.
- (xxiv) **The work is to be completed within specified completion period. If it is found that more time has been taken by the contractor to complete the work/project, liquidated damages @ 1.5% per Month of delay (to be computed on per day basis) subject to a maximum of 10% of the award value of the work as per CPWD guidelines would be imposed on the contractor.**

- (xxv) On completion of the work, the work shall be handed over to the client including all services and facilities executed in accordance with the approved plans, specification fulfilling all techno functional requirements along with inventory, "As Built drawings", maintenance manual/standard operating procedure (SOP) for equipments.
- (xxvi) If the work is carried out in violation of the approved plan of the project/ contract, the agency shall rectify the same at his own cost to the satisfaction of the Institute/IIITG.
- (xxvii) The contractor shall build and complete a mock up room, within the limits of area of the building under construction before progressing for further finishing/ works.
- (xxviii) No extra payment shall be made to the contractor for laying of concrete by ready mixed concrete (R.M.C) plant if the same is approved for use in construction by the Engineer-in-charge.
- (xxix) During execution period, the contractor has to control noise and air pollution at site as per norms of Pollution Control Board/Local Authorities. Further, since the site is within an Educational campus, contractor must take all pre-cautions necessary/ as directed by the IIITG authority for avoiding disturbances to the students/ campus residents.
- (xxx) Contractor shall be solely and exclusively responsible for all acts and omissions of its staff and any person, associations, institutions engaged by it for execution of the work and for the health, safety and security of such person of entities and their property.
- (xxxi) Third party motor vehicle liability insurance as required under Motor vehicle Act 1988 with latest amendment in respect of motor vehicles operated in India by the Agency or its personnel or any sub agency or its personnel for the period of this Agreement.
- (xxxii) Water and Electricity for construction and for other purpose will be arranged by the contractor at his own.
- (xxxiii) The contractor shall make all arrangements for ground breaking Ceremony / inaugural function etc. for the project as required and the cost towards it is deemed to be included in his rates/offer.
- (xxxiv) The contractor will establish a field lab having all testing equipments/ machines with lab assistant at site having all facilities for conducting all field tests of the materials. For site surveys, visits, inspection, checking & verification of work & bills, the contractor will provide due assistance to IIITG. The contractor assistance will comprise of a computer with printer, internet & consumable etc., Nothing extra shall be payable on this account. The maintenance charges are to be borne by the contractor. In case contractor fails to provide the above facilities up to the satisfaction of Engineer-in-charge, same may be hired directly and will be recovered from the bills.

The contractor shall provide consumable as required and maintain the aforesaid facilities intact / operational during the tenancy of the contract including extended contract period, if any. The contractor shall also make sufficient arrangement for photography / videography so that photographs video can be taken of any specific activity at any point of time.

- (xxxv) Performance guarantee equivalent to 5% of the awarded contract amount or estimated cost put to tender, whichever is higher submitted by the contractor, shall be refunded to

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the contractor after successful completion & recording of the completion of work and handing over of the completed work to IIITG.

**(xxxvi) Defects Liability & Maintenance Period:**

The contractor shall be fully responsible for the quality, workmanship and structural safety of the work executed. The contractor shall be fully responsible for liability of defects in the work executed by him for a period of one year. All defects observed during the defects liability period shall be rectified by the contractor at his own cost and expenses. Any major and minor repair will be done by the contractor free of cost for one year after handing over the work executed. In the event of failure on the part of the contractor to rectify the defects, the same may, without prejudice to any other right available to it in law, be rectified by the Contractor. Owner shall have the right to deduct or set off the expenses incurred by it in rectifying the defects as aforesaid from/against any amount due and payable or becoming due and payable by IIITG to the contractor under this agreement or any other contract what-so-ever. During the Defects- liability period. Contractor has to depute a Supervisor/Engineer (if required) to look after the defects for which nothing extra would be payable to the contractor. On completion of DLP period of one year, the contractor will arrange to get visited & checked by official of IIITG.

**(xxxvii) JURISDICTION:** The agreement is deemed to be executed at Guwahati and the Court in Guwahati alone will have the jurisdiction to deal with matters arising under this work.

**(xxxviii)** Force Majeure means acts of God (including, but not limited to natural disaster, fire, thunder, lighting, explosion, earthquake, storm, typhoon, tornado, drought, tidal wave and flood) terrorist attacks or war (whether declared or not), invasion or an act of foreign enemy or any judgment or order of any court of competent Jurisdiction or statutory Authority, restrictions imposed by the Government /Location bodies or other statutory bodies whereby a party is prevented from complying with its obligations under this agreement. The period of compliance with its obligation under this agreement by the party affected by the force Majeure event shall be extended on a day for day basis for the period during which the force Majeure event continues.

**(xxxix)** In the event of a party (affected party) not being able to perform its obligations pursuant to this Agreement as a result of a Force Majeure event, such affected party shall give notice ("Force Majeure Notice") to the other party, of any such Force Majeure event as soon as reasonably practicable but not later than seven days after the dated of on which the affected party knew or should have reasonably known the commencement of the Force Majeure event.

**(xl)** If the affected Party has taken all necessary steps towards mitigating the effect of a force Majeure even, then:

1. The obligations of the affected party shall be suspended to the extent that they are affected by the Force Majeure event so long as the Force Majeure event continues;

2. To the extent the performance of the obligations of the affected Party is affected by the Force Majeure event, the time period for the performance of the obligations of the affected Party shall be extended by a similar time period on a day to day basis.

**65.** Force Majeure shall not include any event, which is caused by the negligence or intentional action of a Party's or such Party's sub agency or agent or employees or, which a diligent Party could reasonably have been expected to:

Signature of Contractor with

- (i) Take into account at the time of the conclusion of this agreement and/ or;
- (ii) Avoid or overcome in the carrying out of its obligations hereunder.

**66.** The Performance Bank Guarantee and Security Deposit will be released by the IIITG after fulfilling the following documents:

**A. Performance bank guarantee will be released to the contractor on compliance of the followings:-**

- a) Completion & handing over of work in all respect to IIITG.
- b) Rectification of all defects as pointed out at the time of handing over & obtaining “No defects Certificate” from IIITG against pointed out defects.
- c) Obtaining all approvals /NOCs/Clearances and Occupancy certificate from concerned local authorities on completion of work.
- d) Preparation & submission and acceptance of final bill.
- e) Finalisation of final extension of time by IIITG.
- f) Clearance of site.
- g) Submission of labourer’s wages sheets, ESIC & EPF contribution challans etc. complete.
- h) Submission of ‘No Claim/No dues certificate’ by the contractor on non-judicial stamp paper of Rs. 100 duly notarised.
- i) Submission of ‘as built drawings, Warrantee /Guarantee cards of all equipments/machinery and submission of standard operating manuals.
- j) Forest Royalty Clearance Certificate (FRCC) as applicable.

**B. Security Deposit-** Security deposit @ 5% of the gross amount of each & every bill will be deducted in cash and will be released to the contractor after satisfactory completion of defects liability period. Amount of security deposit will not be released against submission of bank guarantee. No interest will be payable to the contractor on security deposit amount. Security deposit amount will be released on compliance of followings by the contractor:

- a) Completion & handing over of work in all respect to IIITG.
- b) Rectification of all defects as points out & obtaining “No defects Certificate” from IIITG.
- c) Obtaining all approvals /NOCs/Clearances and Occupancy certificate from concerned local authorities on completion of work.
- d) Preparation & submission and acceptance of final bill & receipt of payment of final bill from the client.
- e) Finalisation of final extension of time by IIITG.
- f) Obtaining labour clearance certificate from the concerned local authorities.
- g) Clearance of site.
- h) Submission of labourer’s wages sheets, ESIC & EPF contribution challans etc. Complete.
- i) Submission of ‘No Claim/No dues/closer of agreement certificate’ by the contractor on non-judicial stamp paper of Rs. 100 duly notarised.
- j) Forest Royalty Clearance Certificate (FRCC) as applicable.

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67. Affidavit on a non judicial stamp paper of Rs 100 duly notarized in respect of “no claim pending” will be submitted by the contractor along with each and every RA bill and Final bill format of the same can had from the Engineer in-charge.
- 68. In case of situation like pandemic, the contractor must be ready to work following all the necessary protocols given in government SOPs and no reason for delay/ compensation for any life or property will be entertained.**
69. Notwithstanding anything contained in this NIT, the order of precedence for carrying out the work will be:
- i) BOQ of the tender
  - ii) Technical specifications mentioned in the NIT
  - iii) Tender/ Good for Construction drawings
  - iv) CPWD specifications
  - v) APWD specifications
  - vi) IS codes
  - vii) Standard Engineering practice
  - viii) Decisions of Engineer-in-Charge

**SCHEDULE 'B' TO 'F' (of CPWD)****SCHEDULE – B :**

Schedule of materials to be issued to the contractor.

S.No.	Description of Item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of Issue
1	2	3	4	5
NOT APPLICABLE				

**SCHEDULE 'C'**

Tools and plants to be hired to the contractor

S.No.	Description	Hire charged per day	Place of Issue
1	2	3	4
NOT APPLICABLE			

**SCHEDULE 'D'**

Extra schedule for specific requirements/ document for the work, if any.

Not applicable.

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**SCHEDULE 'E'**

Reference to General Conditions of contract.

**Name of Work: Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.**

**NIT NO: IIITG/Works/31A/01      Dated: 12-01-2022**

i) Estimated cost of work :	<b>Rs 610 Lacs.</b>
ii) Earnest money :	<b>Waived off</b> vide OM No. F.9/4/2020-PPD dated 12 <sup>th</sup> Nov-2020 of Ministry of Finance, GOI However, applicant must submit the bid declaration toward EMD (As per annexure-A) The bid declaration to be submitted in ORIGINAL on the Non-Judicial stamp paper on Rs.100 duly notarized.
iii) Performance Guarantee :	05% (Three percent) of awarded contract amount or estimated cost put to tender whichever is higher at the time of signing of agreement in the shape of bank guarantee <b>only from any Nationalized Bank.</b>
iv) Security deposit	5% (five percent) of the actual gross amount of work done, to be deducted from each bill towards security. Security deposit will be refunded to the contractor after successful completion of defects liability period and submission of labour clearance certificate as mentioned in the contract.

**SCHEDULE 'F'**

GENERAL RULES: Officer inviting tender : Director, IIIT Guwahati  
& DIRECTION

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3 See below;

Definitions:

2(v) Engineer-in-Charge	A officer nominated by IIIT Guwahati
2(viii) Accepting Authority	Director/BWC IIIT Guwahati

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2(x) Percentage on cost of material and labour to cover all over head expenses and profit.	15%
2(xi) Standard Schedule of Rates	DSR 2018
2(xii) Department	IIIT Guwahati
9(ii) Standard CPWD contract Form	GCC 2020 Construction Work with up to date corrections and amendments. & CVC guidelines.

<p>Clause 1</p> <p>(i) Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance, in days</p>	At the time or before signing of contract agreement but max within 15 days of letter of acceptance.
<p>(ii) Maximum allowable extension beyond period provided in ( i ) above in days</p>	: NIL
<p>Clause 2</p> <p>Authority for fixing compensation Under clause 2.</p>	: Director/BWC IIIT Guwahati
<p>Clause 2A</p> <p>Whether Clause 2A shall be applicable</p>	: Not applicable.
<p>Clause 5</p> <p>Number of days from the date of issue of letter of acceptance or from the first date of handing over of site ( whichever is later) for reckoning date of start.</p>	: 07 days
<p>Clause 6,6A</p> <p>Clause applicable – (6 or 6A)</p>	6 A

Signature of Contractor with

**Mile Stone(s) as per table given below:**

<b>S. no.</b>	<b>Description of Milestone (Physical)</b>	<b>Time allowed in days (From Date of start)</b>	<b>Amount to be with-held in case of non achievement of milestone.</b>
1	1/8 <sup>th</sup> (of total work)	1/4 <sup>th</sup> (of total work)	In the event of not achieving the necessary progress as assessed from the running payment, 1% of the tender value of work will be withheld for failure of each milestone, subjected to decision of Director, IIITG.
2	3/8 <sup>th</sup> (of total work)	1/2 <sup>th</sup> (of total work)	
3	3/4 <sup>th</sup> (of total work)	3/4 <sup>th</sup> (of total work)	
4	Full	Full	

**PROFORMA OF SCHEDULES Clause 5 Schedule of handing over of site**

<b>Part</b>	<b>Portion of site</b>	<b>Description</b>	<b>Time Period for handing over reckoned from date of issue of letter of intent.</b>
Part A	Portion without any hindrance	Complete site available	7 Days
Part B	Portions with encumbrances	-	-
Part C	Portions dependent on work of other agencies	-	-

Time allowed for execution of work	09 Months
Authority to give fair and reasonable Extension of time for completion of work	Director, IIITG
<b>Clause 7</b> <b>Gross work to be done together with net payment/adjustment of advances if any, since the last such payment for being eligible to interim payment.</b>	<b>Rs. 50 lakh except in last two bills for which amount may vary.</b>
Clause 7A Whether clause 7A shall be applicable	Yes
Clause 8A Authority to decide compensation on account if contractor fails to submit completion plans	100%

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<p>Clause 10A</p> <p>List of testing equipment to be provided by the contractor</p> <p>At site lab but not limited to the followings.</p> <ol style="list-style-type: none"> <li>1. Theodolite, Dumpy level, Steel level.</li> <li>2. Plumb bobs, Sprit level, Hammers.</li> <li>3. Weighing machine (Electronic)</li> <li>4. Thermometers, stoves.</li> <li>5. Hydraulic test machine (compressive testing machine)</li> <li>6. Smoke test machine.</li> <li>7. Wire gauge, micro meter &amp; tounge tester, megger and others as required at site.</li> <li>8. Sieves Set</li> <li>9. All other lab equipments as required to conduct field lab tests</li> </ol>	<p>Yes, to be provided at site as per actual requirements.</p>
<p>Clause 10B</p> <p>Whether Clauses 10 B (ii) shall be applicable</p>	<p>N.A</p>

**Modified Provision**

<p>Clause 10CA</p> <p>Materials covered under this clause</p> <ol style="list-style-type: none"> <li>1. Cement</li> <li>2. Reinforcement Bars</li> <li>3. Structural Steel.</li> </ol>	<p>} Not Applicable.</p>
<p>Base Price of all the materials covered under Clause 10CA is to be mentioned at the time of approval of NIT (Not applicable as NO PRICE ESCALATION ALLOWED IN THIS TENDER)</p>	

**awarded rates of the contractor shall be firm & fixed for the entire contract period including extended period if any.**

<p>Clause 11</p> <p>Specifications to be followed for execution of work( all works)</p>	<p>CPWD specifications with all latest amendments and corrections up to date &amp; technical specifications given in the tender.</p>
<p>Clause 12</p> <p>Authority to decide deviation upto 1.5 times of tendered amount</p>	<p>Director, IIITG</p>
<p>12.2 &amp; 12.3 Deviation Limit beyond which clauses 12.2 &amp; 12.3. shall apply for building work :</p>	<p>30%</p>

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12.5 (i) Deviation Limit beyond which clauses 12.2 & 12.3. shall apply for foundation work	100%
Clause 16 Competent Authority for Deciding reduced rates.	Director/BWC IIITG
Clause 18 List of mandatory machinery, tools & plant to be deployed by the contractor at site but not limited to the followings:-	All tools and plants, machinery, shuttering material, scaffolding material, Grinding machine, cutting machine as required to execute all the items of work under reference within the specified completion period.
Clause 19C Authority to decide penalty for each default	Director/BWC IIITG
Clause 19D Authority to decide penalty for each default	Director/BWC IIITG
Clause 19G Authority to decide penalty for each default	Director/BWC IIITG
Clause 19K Authority to decide penalty for each default	Director/BWC IIITG

Redressal Committee (DRC)

Building & Works Committee (BWC) of IIIT Guwahati

Sl. No.	Minimum qualification of technical Representative	Discipline	Designation (principal Technical/technical Representative )	Minimum Experience	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36(i)	
						Figures	Words
1	Graduate Engineer Or Diploma Civil Engineer	Civil	Technical representative	02 year  05 year	01	20,000/- Per month  For each -Do-	Twenty thousands Per month For each -Do-
2	Graduate Engineer Or Diploma Electrical Engineer	Electrical	Technical representative	02 year  05 year	01	20,000/- Per month  For each -Do-	Twenty thousands Per month For each -Do-

Signature of Contractor with

Assistant Engineer's retired from Government service that are holding Diploma will be treated at par with Graduate Engineers.	
Clause 42 i) (a) Schedule /statement for determining theoretical quantity of cement & bitumen on the basis of Delhi  Schedule of Rates	DSR 2018
ii) Variations permissible on theoretical quantities.	2% Plus/ Minus
(a) Cement	
(b) Bitumen	2.5% Plus only and Nil on minus side
(c) Steel reinforcement and structural steel section for each diameter, section and category.	As per standards code of practice / CPWD Specifications
(d) All other Materials	Nil

Requirement of Technical Representative (s) and recovery rate.

#### RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

Sl. No.	Description of Item	Rates in figures and words at which recovery shall be made from the Contractor	
		Excess beyond permissible variation	Less use beyond the permissible variation
1.	Cement	Nil	Rs. 600 per bag of 50 kg

Signature of Contractor with

**Notice for Dispute Redressal**

To

Engineer-in-charge, IIIT Guwahati (2<sup>nd</sup> Boys Hostel & Girls' hostel Extension Work)

Dear Sir,

In terms of clause --- of Special Condition of Contract (SCC), I/we hereby give notice to you to convene disputes redressal board/ committee for the work mentioned below:

1. Name of applicant
2. Whether applicant is Individual/Prop. Firm/Partnership Firm/Ltd. Co.
3. Full address of the applicant
4. Name of the work and contract number in which arbitration sought
5. Contract amount in the work
6. Date of contract
7. Stipulated date of initiation of work
8. Stipulated date of completion of work
9. Actual date of completion of work (if completed)
10. Total number of claims made
11. Total amount claimed
12. Date of submission of final bill (if work is completed)
13. Date of payment of final bill (if work is completed)
14. Amount of final bill (if work is completed)
15. Date of request made to Engineer-in-Charge for decision
16. Date of receipt of Engineer-in-Charge decision
17. Date of appeal to you
18. Date of receipt of your decision.

Specimen signatures of the applicant  
(only the person/authority who signed the contract should sign)

I/We certify that the information given above is true to the best of my/our knowledge.  
I/We enclose following documents.

1. Statement of claims with amount of claims.
- 2.
- 3.
- 4.

Yours faithfully,  
(Signatures)

**Copy in duplicate to:**

1. The Director, IIIT Guwahati

Signature of Contractor with

## PROFORMA FOR BANK GUARANTEE

(On Non-Judicial Stamp Paper to be stamped in accordance with stamp act, the stamp paper to be in the name of Executing Bank)

Ref. :

Date :

Bank Guarantee No. ....

To,

Indian Institute of Information Technology Guwahati,  
Tech City Road, Bongora, NH-37  
Guwahati: 781015.

Dear Sir,

In consideration of Indian Institute of Information Technology Guwahati having its Office at Tech City Road, Bongora, NH-37, Guwahati: 781015 (hereinafter called the "Owner" which expression shall unless repugnant to the subject or context include its successors and assigns) having issued Notice Inviting Tender No..... M/s

..... having its Registered /Head Office at ..... (hereinafter called the "Tenderer" who wishes to participate in the said tender for ..... and you, have agreed to accept an irrevocable and unconditional Bank Bid Guarantee for and amount of Rs..... valid up to ..... on behalf of the tenderer in lieu of cash Deposit required to be made by the tenderer, as a condition precedent for participation in said tender.

We, the ..... Bank incorporated under ..... law and having one of our branches at ..... and having our Registered office/ Head office at ..... do hereby unconditionally and irrevocable guarantee and undertake to pay to the "Owner" immediately on demand without any demur reservation, protest, contest, and recourse to be extent of the said sum of Rs..... (Rs.....only).

Any such claim/ demand made by the said "Owner" on us shall be conclusive and binding on us irrespective of any dispute or difference raised by the tenderer. This guarantee shall be irrevocable and shall remain valid up to ..... If any further extension of this guarantee is required, the same shall be granted to such required period on receiving instructions from M/s ..... on whose behalf this guarantee is issued.

This guarantee shall be valid up to .....unless extended on demand by the Owner. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs..... (Rupees ..... ) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee

Signature of Contractor with



IIITG

shall stand discharged. Dated the .....day of .....for .....(indicate the name of the Bank)

We the said Bank undertake not to revoke this guarantee during its currency except with the previous consent of the Owner in writing and agree that any change in the constitution of the said tenderer or the said Bank shall not discharge our liability hereunder. In witness whereof the Bank, through its authorized officer, has set its hand and stamp on this ..... day of ..... 2021 at.....

WITNESS :

1. (SIGNATURE)

(SIGNATURE)

(NAME).....

(NAME).....

(Designation with Bank Stamp).....

(OFFICIAL ADDRESS)

ATTORNEY AS PER  
POWER OF ATTORNEY NO.....

.....

DATE .....

2. (SIGNATURE)

(NAME)

(OFFICIAL ADDRESS)

.....

.....

NOTE:

1. The stamp papers of appropriate value shall be purchased in the name of "Issuing Bank". The Guarantee shall be valid up to 90 days from the date of opening of Financial Bid

Signature of Contractor with

भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी  
**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI**

**Forms 'A' to 'F' and POA format (To be filled up/submitted by Tenderer)**



**NIT NO: IIITG/Works/31A/**

**Dated:**

**Name of the Work: Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT  
Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.**

WEB: [www.iiitg.ac.in](http://www.iiitg.ac.in)

Signature of Contractor with

**FORM 'A'****FINANCIAL INFORMATION**

Financial Analysis - Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached)

	YEARS				
	2016-17	2017-18	2018-19	2019-20	2020-21
I. i) Gross Annual Turnover on construction works					
ii) Profit/ Loss					

II. Financial arrangement with the Financial Institution like over drafts/loan, Bank Guarantee Limit etc. for carrying out the proposed work

III The following certificates are enclosed:

- a) Solvency Certificate (not older than six month) from Bankers of Applicant.
- b) Current Income Tax Return filed with Income Tax Dept. duly acknowledged (with seal).

Signature of Applicant(s)

Signature of Chartered Accountant with Seal

Signature of Contractor with

**FORM –‘B’****DETAILS OF SIMILAR WORKS COMPLETED DURING THE LAST FIVE YEARS ENDING LAST DAY OF THE MONTH in which tender invited.**

Sl.No	Name of work/project and location	Owner/Sponsoring Organization	Cost of work (in Crores)	Date of commencement as per Contract	Stipulated date of completion	Actual date of Completion	Litigation/Arbitration on pending/ in progress in details*	Name & address/telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

\*Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of  
Applicant(s)

Signature of Contractor with

**FORM 'C'****PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "B" & "C"**

1. Name of the firm/Contractor:
2. Name of work/ Project & Location:
3. Scope of work
4. Agreement No:
5. Estimated Cost:
6. Tendered Cost:
7. Date of Start:
8. Date of Completion
  - i) Stipulated date of completion
  - ii) Actual date of completion
9. Amount of compensation levied for delayed completion, if any
10. Amount of reduced rate items, if any
11. Performance Report
 

(1) Quality of work	Outstanding/Very Good/Good/Poor
(2) Financial Soundness	Outstanding/Very Good/Good/Poor
(3) Technical Proficiency	Outstanding/Very Good/Good/Poor
(4) Resourcefulness	Outstanding/Very Good/Good/Poor
(5) General behaviour	Outstanding/Very Good/Good/Poor

Dated :

Executive Engineer or Equivalent

Signature of Contractor with

**FORM 'D'****DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE  
EMPLOYED FOR THE WORK**

S.NO .	Design action	Total number	Number available for this work	Name	Qualification	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Signature of Applicant(s)

Signature of Contractor with

## STRUCTURE & ORGANISATION

1. Name of Address of the applicant
2. Telephone No./Fax No.
3. Legal status of the applicant  
(Attach copies of original document defining the legal status)
  - a) An individual
  - b) A proprietary firm
  - c) A firm in partnership
  - d) A limited company or Corporation
4. Particulars of registration with various Government bodies (attach attested Photocopy)

Organization/ Place of registration	Registration No.
-------------------------------------	------------------

The applicant should have a solvency of **Rs. 2.45 Cr** certified by his Bankers. The solvency certificate should not be more than 6 months old.

5. Name and Titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorized to act for the organization.
7. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.
8. Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so give name of the project and reasons for abandonment.
9. Has the applicant or any constituent partner in case of partnership firm, ever been debarred/black listed for tendering in any organization at any time? If so, give details.
10. Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.
11. In which field of Civil Engineering construction the applicant has specialization and interest?
12. Any other information considered necessary but not included above.

Signature of Applicant(s)

Signature of Contractor with

**FORM 'F'****Site Visit Proforma**

Name of Work	Place, Date & Time of Site Visit	Observations (if any)

(For &amp; On behalf of Bidder)

(Seal &amp; Signature)

Signature of Contractor with



**POWER OF ATTORNEY” (POA)**  
(To be executed on non-judicial stamp paper of Rs.100/-)

**Ref.:****Date: --.--. ----**

I / We..... (Name/s of the competent authority of the company to issue POA) do hereby appoint and authorize Mr. / Ms..... (Name & designation of authorized person) who is presently employed with our company M/S..... (Name of the company & address) and whose signature is given below, is authorized on behalf of the company to do all or any of the act or things, to sign & upload the application documents against the work Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati and to sign and execute other documents / agreements / participating in meeting / responding to queries / submission of information / documents and shall be binding on the company for all the rights and obligations in relation to and in pursuant to the NIT issued by Indian Institute of Information Technology Guwahati (IIITG)).

In short, he / she is fully authorized to do all, each and every act requisite for the said purpose concerning the company and the company hereby agrees to confirm and ratify all and every act or thing or any documents / agreements executed by our said attorney within the scope of the authority hereby conferred on him and the same shall be binding on the company.

(Signature and name of authorized signatory being given Power of Attorney)

**Signature:****Name:****Designation:****Place:****Date:**

(Signature and name of the competent authority of the company to issue POA)

**Signature of Executants/s:****Name:****Designation:****Seal of firm / Company**

Witness-1

Name: .....

.....

Witness-2

Name:.....

Address:

Address: .....

Hard Copy of “Power of Attorney (POA)” duly signed and completed should be submitted at the time of submitting the hard copy of tender at IIIT Guwahati Office.

Signature of Contractor with

भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI

Materials and makes



NIT NO: IIITG/Works/31A/ 01

Dated: 12-01-2022

Name of the Work: Construction of a 96 Seater Boys Hostel & Extension of the Girls Hostel at IIIT  
Guwahati permanent campus Bongora, under Kamrup (R) District, Guwahati.

WEB: [www.iiitg.ac.in](http://www.iiitg.ac.in)

## LIST OF PREFERRED MAKES FOR CIVIL WORKS

<b>S.No.</b>	<b>Material description</b>	<b>Approved Manufacturer / Brand Name</b>
1.	TMT bars – Fe 500 grade (Ductile or Super Ductile) having Ultimate Strength atleast 15% higher than Yield Strength	Primary / Main producers like SAIL, Rashtriya Ispat Nigam Ltd., TISCO, Jindal Panther, Shyam Steel
2.	Cement (OPC/PPC) as per IS:8112 and IS:12269/IS:1489(Part-I &II) (PPC shall be from reputed manufacturer having annual production of atleast one million tons or more)	Jaypee Cement, J.K. Cement, Shree Ultra Cement, Ultra Tech, A.C.C., Birla, Lafarge, Dalmia.
3.	Ceramic/glazed Tiles	Kajaria, Johnson, Somany, orient of approved design, color and shade.
4.	White Cement	Birla White, J.K. White or equivalent.
5.	Primers, paints (Low VOC) (i/c water proofing cement paint) etc.	Nerolac, Asian, Burger, ICI Exterior paint of Apex Ultima of Asian or Premier Exterior Emulsion of Dulux.
6.	Putty	Birla, J.K. Putty or equivalent.
7.	Wash Basin and WC PAN	Parryware, Hindware, Johnson, Cera. (as per Cat No. mentioned in the BOQ items)
8.	Clear glass	Modi Guard, Saint Gobain, AIS
9.	G.I. pipes and accessories	Tata, Jindal, Prakash Surya, APL Apollo, NVR GI pipe fittings.
10.	Centrifugally Cast Iron Spun Pipes & fittings	Neco, Electrosteel, SKF
11.	DI Pipes & fittings	Kesoram, Electrosteel
12.	Brass / CP Brass fittings	Parrywar, Hindware & Jaquar (as per Cat No. mentioned in the BOQ items)
13.	Aluminium sections (Anodising by approved anodizing firm)	Hindalco, Jindal, Indian Aluminium Co.
14.	Water proofing compound	WEBER, FOSROC, PIDILITE, CICO, dr fixit, BASF
15.	Chemical admixtures and construction chemicals	FOSROC, PIDILITE, dr fixit, BASF
16.	Stainless steel sink	Neelkanth, Nirali, Jayna,
17.	Particle board i/c laminated	BHUTAN, ECO BOARD
18.	Plastic W.C. seat cover	Parryware, Hindware, Johnson (as per Cat No. mentioned in the BOQ items)
19.	Stoneware pipes & gully traps	Perfect, Taya
20.	UPVC Window	Fenesta, Ewin, Rehau
21.	PVC tanks	Sintex or As approved by Engineer-in-Charge.
22.	Mirrors	Saint Gobain & Modi Guard
23.	CP waste & flush pipes	As approved by Engineer-in-Charge.
24.	PVC flushing cistern.	Parryware, Hindware, Johnson. (as per Cat No. mentioned in the BOQ items)
25.	Tile Fixer / Adhesive	FOSROC, PIDILITE, dr fixit, BASF or As approved by Engineer-in-Charge.
26.	Vitreous Floor Tiles	Johnson, Kajaria, SOMANY, Orient Bell
27.	Ply board / Block Board	Green Ply, Kitply, Century
28.	PPR pipes	SFMC, HPMC, prime

## **LIST OF PREFERRED MAKES FOR ELECTRICAL WORKS**

S.No.	DESCRIPTION	MANUFACTURER'S NAME
1.	MCB / RCCB / RCBO / DB	ABB/LEGRAND (Lexic)/ Schneider/ Standard
2.	Industrial outlet	L&T (Hager)/ABB/LEGRAND (Lexic)/ Schneider/ Standard
3.	MCCB (Thermo magnetic/Static)	ABB/L&T/Schnieder/Siemens/GE Power
4.	SWITCH FUSE UNIT WITH HRC FUSES	L & T / ABB/Schnieder/Siemens
5.	CONTRACTORS/ RELAYS	L&T /SIEMENS/ABB/ Schneider
6.	Current Transformers	Kappa/ Pragati/ AE / G&M
7.	Voltage Transformers	Kappa/ AE / G&M
8.	Ammeters/ Voltmeters and metering equipments	L&T/SIEMENS/AE/Neptune
9.	Selector Switches	Kaycee/Salzar/L&T
10.	LED lights	L&T /Bajaj/Syska/Decon/HPL
11.	Change Over Switches	GE/L&T/HH ELCON/ABB/HPL
12.	PVC insulated Copper conductor wires	FINOLEX/Polycab/Rallison/ Henlay/ Skytone/ Havels
13.	Telephone Wires and cables	FINOLEX/Polycab/Skytone/ Havells
14.	Telephone Coaxial cable	FINOLEX/Polycab/Boton/Skytone/ Havells
15.	Switches and Sockets outlets (Conventional piano type)	ANCHOR/SSK/MK/North West/Crabtree/Havells
16.	Switchs and Sockets outlets (Modular type)	ANCHOR/SSK/MK/North West/Crabtree/Havells
17.	PVC/XLPE INSULATED 11 KV/1.1 KV CABLES	CCI/ FINOLEX/ POLYCAB/SKYTONE/HAVELLS/
18.	CONTROL CABLES/ WIRES	CCI/ FINOLEX/ POLYCAB/SKYTONE/HAVELLS/
19.	LUGS	DOWELLS/ 3D/C.C.I./ 3M
20.	CABLE GLANDS	SIEMENS/COMET/GRIPPWEL
21.	PVC Conduits and accessories	AKG/BEC/CAP/SEIKO/POLY PACK
22.	Light fitting	PHILIPS/BAJAJ/DECON
23.	HPMV/HPSV/Halogen Lamp Fitting	PHILIPS/ BAJAJ/DECON
24.	Ceiling Fans/Exhaust Fans/ Air Circulators	CROMPTON/USHA/HAVELLS
25.	LT Panel/ Meter Board	Adlec/Tricolite/ Advance/NSG Power Project/KRYPTON
26.	Transformer (Dry Type)	Kirlosker/Voltamp/Crompton Greaves/ Universal/Recon
27.	HT Panel	ABB/Siemens/Crompton Greaves/ Schenider
28.	D.G. Set	Cummins Jakson/Kirloskar electric/ Mahindra
29.	Any Other Items	On approval of Engineer-in- charge

## **LIST OF PREFERRED MAKES FOR FIRE FIGHTING WORKS**

SL. NO.	MATERIAL DESCRIPTION	NAME OF MANUFACTURER
1	G.I./ M.S Forged Steel fittings IS:1239 (Part-II)	VS / DRP / True Forge / Simless
2	MS Pipe	Jindal, Hissar/Appolo API/TATA
3	Gunmetal Valve (Full way valve)	
4	(a) Class-I	AUDCO
5	(b) Class-II	AUDCO
6	Ball valve	AUDCO/AIP/ZOLOTO
7	Butterfly Valve	AUDCO/AIP/ZOLOTO
8	Air Release Valve	TBS/TIEMME/LEHRY
9	Float valve (gunmetal) upto 40mm	Leader / Sant / Lehry
10	Float valve (C.I) 50mm and above	Leader / Sant / Lehry
11	Fire Extinguishers	Super Guard/Omex/Flame Guard/Agni
12	Fire fighting first-aid hose reel	Omex/Flame Guard/Agni
13	Hose Reel	Omex/Flame Guard/Agni
14	Rubber Tubing	Omex/Flame Guard/Agni
15	Thermo Plastic Hose Reels	Omex/Flame Guard/Agni
16	R.R.L. Hose	Omex/Flame Guard/Agni
17	Fire Fighting Equipment not covered else where	Omex/Flame Guard/Agni
18	Landing Valves	Omex/Flame Guard/Agni
19	Welding rods	Adore/Ishab
20	Flow Switch	System Sensor/Grinnel
21	Motor Control Panel	Application/Adlec/Tricolite
22	Fire Fighting Pumps	Kirloskar/Aip/Grundfoss
23	Motor for Fire Pumps	ABB/Siemens
24	Sprinklers/Escutcheon plate/Flexible Pipes	Tyco/HD/Viking/Omex
25	Deluge Valve/Water Curtain nozzles	Tyco/HD/Viking
26	Cables/Wires	Finolax/Polycab
27	Cable Glands	Dowells/Gripwell/HMI
28	Dash fasteners	Hilti/Fischer
29	Clamps	Chilly/Lovely
30	Y Strainers	WJ/Strainwell/Aip
31	Foot Valve	Kirloskar/LEADER
32	DI Fittings	4D/Tough Casting
NOTES :		
1.	Contractor has to take approval from the Institute (IIIT-G) for using any one of the above Approval Marks as mentioned above.	
2.	In case, any other item/ material required to complete the work for which makes are not Specified above, the Contractor shall take prior approval of the Institute (IIIT-G).	

