



भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI

बंगरा, गुवाहाटी-781015, भारत  
Bongora, Guwahati-781015, India

Gautam Barua  
Director

Phone: +91-361-2630015  
Fax: +91-361-2630035  
email: snpoffice@iiitg.ac.in

**INVITATION LETTER**

Package Code: TEQIP-III/2019/iiit/129/006  
Package Name: IIITG/1 KVA Online UPS

Current Date: 03-Feb-2020  
Method: Shopping Goods

To,

**All Interested Vendors**

Sub: Invitation letter for purchase of Rack Mountable Online UPS.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following Rack Mountable Online UPS with detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Delivery Period	Installation Requirement (if any)
1	Rack Mountable Online UPS	7	IIIT Guwahati, Bongora, Guwahati 781015	30 Days	Yes

1. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
2. Quotation,
  - 2.1 The contract shall be for the full quantity as described above.
  - 2.2 Corrections, if any, shall be made by crossing out, initiating, dating and re writing.
  - 2.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
  - 2.4 Applicable taxes shall be quoted separately as per the attached format.
  - 2.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - 2.6 The Prices should be quoted in Indian Rupees only.
3. Each bidder shall submit only one quotation.
4. Quotation shall remain valid for a period not less than **90** days after the last date of quotation submission.
5. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

  - 5.1 are properly signed ; and
  - 5.2 confirm to the terms and conditions, and specifications.

5.3 You are also requested to submit the following documents:-

**a. In case of OEM (Original Equipment Manufacturer) as the bidder: -**

- Proof of Registration under relevant law, such as Companies Act, and / or Shops & Establishment Act or Trade License from appropriate authority etc.
- Copy of PAN, GSTIN.
- Details of the after sales service facilities available at India (nearest to IIITG).

**b. In case of dealers/distributors of the OEM as bidder(s):-**

In addition to above documents (at 6.3.a) :-

- Dealership/authorization certificate from the OEM (Original Equipment Manufacturer).
- Details of the similar equipment/item ordered by Government/ Autonomous Institute(s) during last three years as per **Annexure-II**.
- Copies of the Purchase order(s) of similar equipment/item from Government/ Autonomous Institute(s) during last three years.

6. The Quotations would be evaluated for the full quantity.

7. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made in Indian Rupees as follows:

**On Completion - 100% of total cost**

9. All supplied items will be under onsite warranty of **36** months from the date of successful acceptance of items.

10. You are requested to provide your offer latest by **16:00** hours on **17-Feb-2020**.

11. Detailed specifications of the items are at Annexure I.

12. Training Clause (if any) : **Yes**

13. Testing/Installation Clause (if any) : **Yes**

14. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.

15. Sealed quotation to be submitted/ delivered at the address mentioned below,

The Director

Indian Institute of Information Technology Guwahati

Bongora, Guwahati, Pin-781015

*(Note:- The quotation must be enclosed in a sealed envelope superscribed with –“IQ no:-*

**TEQIP-III/2019/iiit/129/** , due date: 17.02.2020 and time 1600 Hrs” )

16. We look forward to receiving your quotation and thank you for your interest in this project.

Sd/  
(Authorized Signatory)  
Name & Designation  
Gautam Barua, Director, IIITG

**Annexure –I**  
**Technical specification for Rack Mountable Online UPS**

1	<b>Capacity</b>	1000 VA or More	
2	<b>General Features</b>	LEDs	Status-indicating LEDs should be in the UPS Front panel.
		Topology	True online with double-conversion
		UPS bypass	Bypass Should Be Automatic
		Diagnostics Test	Full system self-test.
		Mounting Kit	Should include with all rackmount units. The unit should be mountable in a standard 19 inch 6U Wall mount rack. Rack will be provided by IIIT Guwahati. Any supporting clamp etc. to be provided by the vendor
3	<b>Electrical Input</b>	Nominal Voltage	220–240V
		Voltage range	up to 120–276 VAC (depending on load level)
		Frequency range	40–70 Hz (50/60 Hz)
4	<b>Electrical Output</b>	Power factor	0.9 or more
		Voltage	±3 % of nominal regulation (on utility and battery)
		Frequency regulation	±3 Hz online
		Load crest factor	3 to 1
5	<b>Communications</b>	Ports	RS-232 and USB HID port as standard
		Relay output	Common alarm standard
		Optional communication cards (BD/MS Slot)	SNMP/Web card for monitoring in SNMP-based networks. Relay card for remote shutdown.
6	<b>Environmental</b>	Safety and EMC markings	IEC/EN 62040-1, IEC/EN 62040-2, CE marking.
		Audible noise	Should be less than 50 dB
		Ambient Operating	0°C to +40°C
		Storage temperature	0°C to +40°C with batteries.
			0°C to +55°C without batteries.
Humidity Temperature	5 – 90 % non-condensing.		
7	<b>Factors</b>	Dimensions	Mountable in standard 19 inch 6 U rack maximum 2U height and not more than 450 mm depth.
		Weight	Not more than 16 kg along with battery.
8	<b>Battery Technology</b>	Battery Runtimes	More than 10 mins on full load.
		Type	SMF Battery(Should be inside the UPS cabinet)
		Required VAH	Minimum 320 VAH.
9	<b>Installation</b>	UPS to be mounted in Standard 19 inch Wall Mount Rack provided by IIIT Guwahati.	
		Any Electrical Accessories/wiring needed to connect the UPS should be supplied along with it.	
		Supporting Clamp needed for holding the rack.	
		Any other fixtures needed has to be provided by the vendor.	
10	<b>Warranty</b>	03 Years Onsite Comprehensive warranty along with the batteries.	

### Annexure-II

Details of the similar equipment ordered by Government/ Autonomous Institute(s) during last three years

SI No	Date of Order	Institute's Name	Name of Equipment ordered	Quantity	Order value in ₹	Whether successfully completed the Order (Yes/No)

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_

**FORMAT FOR QUOTATION SUBMISSION**  
(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sl. No.	Description of Item (with full Specifications)	Qty.	Unit	Quoted Unit rate in ₹ (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price in ₹ (A)	GST and other taxes payable	
						In %	In figures (B)
1	Rack Mountable Online UPS	7					
<b>Total Cost</b>							

Gross Total Cost (A+B): ₹. \_\_\_\_\_

We agree to supply the above Item(s) in accordance with the technical specifications for a total contract price of ₹ \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the **onsite warranty/ guarantee of 36 months** shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_