Indian Institute of Information Technology Guwahati, Reservation Policy.

1. Preamble

Indian Institute of Information Technology Guwahati (hereinafter referred to as the "Institute"), being an Institute of National Importance established under the Indian Institutes of Information Technology (Public-Private Partnership) Act, 2017, implements the reservation policy of the Government of India, as applicable to the Institute, in accordance with the Constitution of India, relevant Acts of Parliament, rules, regulations, notifications and Office Memoranda issued by the Government of India from time to time.

The policy aims to ensure equitable representation and equal opportunities for eligible candidates belonging to the Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), Economically Weaker Sections (EWS), Persons with Benchmark Disabilities (PwBD) and other categories as notified by the Government of India.

2. Objectives

The objectives of this policy are:

1. To implement the reservation provisions prescribed by the Government of India in admissions and appointments, as applicable.
2. To ensure equal opportunity, social justice and inclusiveness in the academic and administrative functioning of the Institute.
3. To provide a transparent and uniform mechanism for the implementation of reservation provisions.
4. To ensure proper maintenance of reservation rosters, verification of certificates and monitoring of reserved vacancies and seats.
5. To comply with the applicable statutory provisions and instructions issued by the Government of India from time to time.

3. Scope and Applicability

This policy shall apply to the following, subject to the relevant statutory provisions and Government of India instructions:

- Admission to undergraduate, postgraduate and other academic programmes offered by the Institute.
- Direct recruitment to faculty, non-faculty, technical, administrative and other sanctioned posts.
- Reservation in promotions, wherever applicable under the prevailing Government of India rules.
- Relaxations, concessions and other benefits extended to eligible reserved-category candidates.

- Any other institutional matter for which reservation is mandated by the Government of India.

The applicability of each provision shall be determined in accordance with the Institute's establishing Act, Statutes, Ordinances, approved recruitment rules and the relevant Government of India orders.

4. Reservation in Admissions

Reservation in admissions to academic programmes shall be implemented in accordance with the Central Educational Institutions (Reservation in Admission) Act, 2006, as amended, the Constitution of India and other applicable Government of India instructions.

4.1 Category-wise reservation

Subject to the applicability of the relevant legislation and programme-specific provisions, the following reservation percentages shall be followed:

Category	**Reservation**
Scheduled Castes (SC)	15%
Scheduled Tribes (ST)	7.5%
Other Backward Classes (OBC-NCL)	27%
Economically Weaker Sections (EWS)	10%
Persons with Benchmark Disabilities (PwBD)	5% (horizontal)

The reservation for SC, ST, OBC-NCL and EWS shall be applied in accordance with the applicable admission rules. PwBD reservation shall be implemented horizontally across the relevant categories, as prescribed by law.

4.2 Eligibility and admission procedure

- Candidates seeking admission under a reserved category shall fulfil the minimum academic qualifications and other eligibility requirements prescribed for the relevant programme.
- Candidates claiming reservation under SC, ST, OBC-NCL or EWS shall produce valid certificates issued by the competent authorities in the prescribed format.
- OBC reservation shall be applicable only to candidates belonging to the eligible communities included in the Central List of OBCs and fulfilling the applicable non-creamy layer criteria.
- EWS reservation shall be applicable to candidates who fulfil the prescribed income and asset criteria and are not covered under the reservation schemes for SC, ST and OBC.
- Admission shall be made on the basis of the prescribed entrance examination, merit, eligibility criteria and applicable reservation provisions.

4.3 Persons with Benchmark Disabilities

Reservation and other applicable benefits for candidates with benchmark disabilities shall be provided in accordance with the Rights of Persons with Disabilities Act, 2016, and the relevant rules and Government of India instructions. The Institute shall also make reasonable accommodation and provide applicable accessibility facilities during the admission process and academic activities.

4.4 Unfilled seats

Unfilled reserved seats shall be dealt with strictly in accordance with the applicable Acts, rules, admission regulations and Government of India instructions. No reserved seat shall be converted into an unreserved seat except where such conversion is expressly permitted under the applicable provisions.

4.5 Fee exemption policy

No exemption applicable for fees as the Institute runs in Institute Revenue Generation (IRG) mode.

5.Reservation in Direct Recruitment:

- **For Group A & B posts.**

Reservation in direct recruitment to sanctioned faculty and non-faculty posts shall be implemented in accordance with the relevant DoPT Office Memoranda, Government of India instructions, applicable legislation and the recruitment rules of the Institute.

5.1 Reservation in faculty appointments

Reservation in faculty recruitment is being implemented in accordance with the applicable Government of India instructions, the Institute's approved faculty recruitment rules and any specific directions issued by the Ministry of Education. The applicability of reservation and the relevant unit of operation, including cadre-wise or other prescribed rosters, shall be determined in accordance with the prevailing Govt. of India rules. However, Flexi-Cadre system is also followed to fill up vacant faculty posts.

5.2 Category-wise reservation

For direct recruitment on an all-India basis through open competition, the following reservation percentages shall generally apply, subject to the applicability of the relevant Government of India instructions:

Category	**Reservation**
Scheduled Castes (SC)	15%
Scheduled Tribes (ST)	7.5%
Other Backward Classes (OBC-NCL)	27%

Economically Weaker Sections (EWS)	10%
Persons with Benchmark Disabilities (PwBD)	4% (horizontal)

Reservation for ex-servicemen and other eligible categories shall also be provided wherever applicable under the relevant Government of India instructions and recruitment rules.

5.3 Recruitment procedure

1. Reservation shall be implemented against sanctioned posts in accordance with the applicable post-based reservation roster.
2. The Institute shall identify and notify reserved vacancies in recruitment advertisements, wherever applicable.
3. Candidates belonging to reserved categories shall be eligible for applicable age relaxation, fee concessions, relaxation in qualifying marks and other benefits as prescribed by the Government of India.
4. The prescribed educational qualifications, experience and other essential requirements for the post shall be maintained, subject to relaxations specifically permitted under the applicable rules.
5. The selection process shall be transparent, merit-based and consistent with the applicable reservation provisions and approved recruitment rules.
6. The Institute shall ensure that the composition of selection committees and boards complies with applicable Government of India instructions.

5.4 Reservation for Persons with Benchmark Disabilities

Reservation for PwBD candidates shall be provided in accordance with the Rights of Persons with Disabilities Act, 2016, and applicable Government of India instructions. The Institute shall identify suitable posts for reservation, maintain the relevant roster and provide reasonable accommodation during recruitment and in the workplace.

- **For Group C posts**

For Group C posts, in reference to OM dated 5th July, 2005, No.360 1711 12004-Estt. (Res.) & Its subsequent OM dated 11th August 2026, No.36011/1/2022-Estt(Res-1), issued by Government of India Ministry of Personnel, Public Grievances and Pensions Department of Personnel, reservation for Scheduled Castes, Scheduled Tribes and Other Backward Classes in case of direct recruitment to Group 'C' posts have been fixed as per the applicability for the state of Assam. Reservation allocations is as follows;

Category	**Reservation**
Scheduled Castes (SC)	7%

Scheduled Tribes (ST)	12%
Other Backward Classes (OBC-NCL)	27%
Economically Weaker Sections (EWS)	10%
Persons with Benchmark Disabilities (PwBD)	4% (horizontal)

6. Reservation in Promotions

Reservation in promotions shall be provided only to the extent and in the manner permitted under the Constitution of India, applicable judicial decisions, Government of India instructions and the approved recruitment and promotion rules of the Institute.

The Institute shall follow the applicable provisions relating to SC and ST reservation in promotions, including prescribed conditions, eligibility, roster maintenance and other procedural requirements. Reservation in promotions shall not be extended to any category or post unless specifically provided for under the prevailing rules.

7. Reservation Roster and Register

The Establishment Section shall be responsible for maintaining the prescribed reservation rosters and registers for direct recruitment and promotions, wherever applicable.

The following measures shall be undertaken:

- Separate reservation rosters shall be maintained for the relevant cadres, groups and modes of recruitment, in accordance with Government of India instructions.
- Reserved vacancies shall be identified and calculated on the basis of the applicable roster points and sanctioned cadre strength.
- Roster registers shall be updated after each recruitment or promotion exercise, as applicable.
- The roster shall be checked by the Liaison Officer or other designated authority before the issue of recruitment notifications and final appointment orders.
- The prescribed records shall be made available for inspection, review or audit by the competent authorities.

8. Relaxations and Concessions

Eligible candidates belonging to reserved categories shall be entitled to relaxations and concessions as prescribed by the Government of India and the applicable admission or recruitment rules. These may include:

- Relaxation in upper age limits.
- Concessions in application or examination fees.
- Relaxation in qualifying marks or standards, wherever permitted.

- Applicable relaxations in experience requirements.
- Other benefits or facilities specifically notified by the Government of India.

All such relaxations shall be provided strictly in accordance with the relevant rules and instructions applicable to the particular admission or recruitment process.