



भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI

बंगरा, गुवाहाटी – 781015, भारत
Bongora, Guwahati - 781015, India

संदर्भ/No.: IITG/ADMIN/16/2020/1110
दिनांक/Date: 09/04/2025

Recruitment for the post of Registrar

Online applications in prescribed forms are invited for the post of Registrar at this Institute, details for which are provided below:

No. of posts– 1 no.

Pay Level (7th CPC): 14 (₹144200 – 218200),

Pay for Superannuated Employees - ₹1,50,000 which is conclusive of all components.

Maximum Age: up to 62 years as on the date of advertisement. Superannuated employees below the age of 62 years may apply. The post will be for a period of 3 years with a provision for renewal for further period of two years.

Minimum Qualification: Masters' Degree with at least 55% marks OR a PhD degree.

Experience: At least 10 years' experience in a Group A or equivalent administrative position in an educational institution.

***Completed application form and attachments are to be sent to admoft@iitg.ac.in with the subject "Registrar Appointment". Please send in multiple emails if required, as attachments in an email will be within 10 MB.**

***Last date for submission of completed application form is 11:59 PM of 15/05/2025**

General Information:

1. The candidate must be a citizen of India.
2. Persons employed in Govt. / Semi Govt. Organizations / Autonomous Bodies should submit a No Objection certificate along with the online application.
3. Degree as referred above are those which have been awarded by a recognized University / Institution.
4. The Institute reserves the right to short-list the candidates for Interview.
5. Mere fulfillment of the minimum qualification and /or experience will not vest any right on a candidate for being called for the interview.
6. The candidates are also requested to provide a valid contact number and email ID for any official communication and information.
7. Canvassing in any form / bringing in any influence political or otherwise will be treated as a disqualification for the posts.

8. All communication and information in respect of the process of recruitment shall be available on the Institute website only.
9. Candidates will be required to pay online a non-refundable application fees of ₹1000/- as application fees, without which their candidature will not be accepted at the below mentioned bank details.
 - Beneficiary Name: **INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI**
 - Bank Name: **STATE BANK OF INDIA**
 - Bank Account No: **37930309245**
 - IFSC Code: **SBIN0005242**
 - Branch: **MIRZA**
10. Proof of payment must be provided as an attachment with the application.
11. Incomplete applications or application without copies of certificates or received after the last date are liable to rejection.

For Superannuated Candidates

1. The consolidated pay will be ₹1,50,000 which is conclusive of all components with a provision for annual increment of 8%.
2. The candidate will not be eligible for DA, HRA, transport/travel allowance, gratuity, pension and leave encashment.
3. 30 days' leave will be provided in a calendar year.
4. Candidates will be eligible for full pay. Pension will not be adjusted from the pay.

**Sd/-
Director
IIIT Guwahati**