



**भारतीय सूचना प्रौद्योगिकी संस्थान गुवाहाटी**  
**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY GUWAHATI**

आमबारी, गोपीनाथ बोरदोलोई (जी.एन.बी.)मार्ग, गुवाहाटी-781001, भारत  
Ambari, Gopinath Bordoloi (G.N.B.) Road, Guwahati-781001, India

**NIQ No:- IIITG/S&P/NIQ/69/2017/3665**

**Date:- 22.08.2017**

**Notice Inviting Quotation (NIQ)**  
**for supply and installation of Server, Workstation, Laptop, Desktop, Monitor,**  
**Printer & Computer Accessories**

**Introduction**

Quotations are invited in Two Bid System for supply and installation of supply and installation of Server, Workstation, Laptop, Desktop, Monitor, Printer & Computer Accessories as per details mentioned in the **ANNEXURE-I**, attached herewith. The quotation is due on or before **04-09-2017 by 1400 Hrs.**

Please note:

- i)** Tender document is divided into three parts i.e. (1) Instruction to Bidders, (2) Terms & Conditions, (3) Annexure I to IV.
- ii)** There is no Tender fee and Tender document is to be downloaded from our official website i.e. [www.iiitg.ac.in](http://www.iiitg.ac.in)
- iii)** Duly filled, signed and sealed quotation along with the related documents as directed in the instruction, Annexure-II and Terms & Conditions is to be submitted.
- iv)** The bid documents are not transferable and the seal and signature of the authorized official of firms must appear on all the papers and envelopes submitted.
- v)** Corrigendum/ Addendum in regards to terms and condition and technical specification, if any, will be published/ intimated in the IIITG website only at [www.iiitg.ac.in](http://www.iiitg.ac.in).

Kindly read both the Instructions and Terms & Conditions properly and see that instructions and terms are fully understood and complied. No correspondence shall be entertained in case your quotation is rejected on ground of not complying with our instructions, terms & conditions.

## INSTRUCTION TO BIDDERS

### A) Important date, time and place:

- (a) **Last date & time of submission:** 04-09-2017, 1400 HRS
- (b) **Date & time of opening of Technical Bid:** -04-09-2017, 1430 HRS
- (c) **Place of opening quotations:** Conference Room, IIIT Guwahati
- (d) **Late and delayed tender:** Late and delayed tender will not be accepted.
- (e) **Unscheduled Holiday:** In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.

- B) The address of the firm submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on sealed covers. Further, on sealed cover, the following are to be written:

<b>Quotation for supply and installation of Server, Workstation, Laptop, Desktop, Monitor, Printer &amp; Computer Accessories</b>	
NIQ Ref. No. ....	
<b>LAST DATE OF SUBMISSION: 04-09-2017(1400 HRS)</b>	
To, The Director IIIT Guwahati Assam Textile Institute Campus Ambari, GNB Road Guwahati 781 001, Assam, India.	
From: M/s _____ Phone No. : _____ Email ID : _____	

### C)

1. Quotations will have to be submitted in TWO PARTS i.e. (a) Technical Bid (for all the quoted item) and (b) Price Bid (**Separately for each and every item quoted**) , in two separate properly sealed envelopes and both these covers will have to be again put in to a single sealed cover.
2. In the part relating to Technical Bid, the vendor must provide the followings:
  - (a) Details of the technical features of the offered equipment vis-à-vis NIQ specification:
  - (b) Up-to-date Authorized Dealership Certificate on the offered products in case of dealer/s;
  - (c) List of reputed organizations/Institutions, where similar orders have been executed, if any (copies of the purchase/ work orders will have to be enclosed);
  - (d) Details of nature and maximum period of **warranty** offered by the vendor.

- (e) After Sales Service: The name & address of the nearest available authorized service centre to IIIT Guwahati, must be stated in the quotation.
- (f) List of quoted items as per Annexure-II and duly filled Compliance Certificate as per Annexure-III

**03. In the part relating to Price Bid, the vendor must provide the followings:**

The Quotes must be in INR (₹) as per format given in ANNEXURE IV.

- a) Submission of Compliance Certificate: Duly filled and signed Compliance Certificate (as per format at ANNEXURE -III) must be enclosed.
- b) Bid not transferable: The bid documents are not transferable and the seal and signature of the authorized official of the firm's must appear on all the papers and envelopes submitted.

**TERMS & CONDITIONS**

**01. Rates:** Rates quoted must be in INR (₹) and should be on **FOR IIIT Guwahati, on DOOR DELIVERY basis, :-**

*Note: Vague terms like "packing, forwarding, transportation etc. extra" without mentioning the specific amount will not be accepted. Such offers shall be treated as incomplete and rejected. Bidders shall indicate their rates in clear/visible figures as well as in words and shall not alter/overwrite/make cutting in the quotation. In case of a mismatch, the rates written in words will prevail.*

- 02. Validity of Quotation:** Quoted rates must be valid for **60 days** from the last date of submission of quotation.
- 03. Warranty:** The quoted equipment and components must have 3 years comprehensive onsite warranty for all items except item sl no-09 (USB Keyboard and Mouse). USB and Mouse will have 01 year replacement warranty.
- 04. Literature a must:** All the quotations must be supported by the printed technical leaflet/literature and the specifications mentioned in the quotation must be reflected/supported by such printed technical leaflet/ literature. The model and specifications quoted should **invariably be highlighted** in the leaflet/literature for easy reference.
- 05. After Sales Service:** Bidder shall have fully equipped and manned service centre in Guwahati (details to be provided) or provide details of how warranty service will be provided if it is by a third party. The third party must be authorised to provide service by the OEM and a letter from the third party that it is going to provide the warranty service will be required.
- 06. Dealership Certificate:** Bidder shall be an OEM (Original Equipment Manufacturer) or an authorized Dealer / authorized partner of the OEM. The bidder shall furnish an authorization letter from the OEM.
- 07. Earnest Money:** There will be no Earnest Money.
- 08. Genuine Pricing:** Vendor is to ensure that quoted price is not more than the price offered to any other customer in India to whom this particular item has been sold, particularly to IIIT/Institutes and other Government Organization.
- 09. Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on IIITG.

10. **Goods and Service Tax:** All the bidders/tenders should ensure that they are GST compliant and their quoted tax structure /rates are as per GST Law.
11. **Delivery:**
  - a) **Time Limit:** Maximum within 30 (thirty) days from the date of issue of purchase order.
  - b) **Safe Delivery:** All aspects of safe delivery shall be the exclusive responsibility of the vendor. At the destination site, the package will be opened only in the presence of IIIT user/representative and vendor's representative. The intact condition of the package and the seal/indicators for not being tampered with shall form the basis for certifying the receipt in good condition.
  - c) **Insurance:** The supplier is to establish 'All Risk Transit Insurance' coverage till door delivery at IIIT Guwahati.
  - d) **Part Delivery:** Part delivery is not allowed.
  - e) **Delay in delivery:** In case of delayed delivery, the Institute reserves the right to cancel the order and to not accept delivery in part or full.
12. **Payment:** 100% Payment within 30 days from the date of delivery, successful installation and commissioning/ acceptance of ordered goods at IIIT Guwahati, generally through A/c payee cheque.
13. **Late and delayed tender:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.
14. **Tender Evaluation Method:** The technical bid envelopes will be opened right after the time and last date of tender submission. These bids will be examined for compliance with the requirements of the tender. Bids that are substantially responsive to the tender will be shortlisted and the price bids of only the shortlisted bidders will be opened at a date and time to be notified later. For each group, the bidder with the lowest price among the opened tenders will be awarded the contract.
15. **Enquiry during the course of evaluation not allowed:** No enquiry shall be made by the bidder(s) during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative (IIIT Guwahati) can make any enquiry/seek clarification from the bidders. In such a situation, the agency shall extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period notice, as such the bidders have to be ready for the same.
16. **Acceptance of quotations** Bids will be evaluated group wise. Therefore, all the items in a particular group must be quoted. The items quoted must be technically responsive. The bidders may also opt to quote for a particular group or both. Bidders quoting part items in a group will be rejected. Conditional discounts shall not be taken into account for price comparison. The acceptance of the quotation will rest solely with the Director, IIITG, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.
17. **Force Majeure:**

If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:

- (a) Any law, statute or ordinance, order action or regulations of the Government of India,
  - (b) Any kind of natural disaster, and
  - (c) Strikes acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.
18. **Termination for default:** Default is said to have occurred:
- (a) If the equipment or any of its component is found having poor workmanship, faulty designs, poor performance and bad quality of materials used.
  - (b) If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by IIIT.
  - (c) If the supplier fails to perform any other obligation(s) under the contract.
  - (d) Under the above circumstances IIIT may terminate the contract / purchase order in whole or in part and forfeit the EMD as applicable. In addition to above, IIIT may at its discretion also take the following actions: IIIT may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate IIIT for any extra expenditure involved towards goods and services obtained.
19. **Applicable Law:**
- (a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Guwahati or India only.
  - (b) Any dispute arising out of this purchase shall be referred to the Director IIIT Guwahati, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.

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## **ANNEXURE –I**

### **List of Items required**

Sl No	Item Name	Quantity	Group
01	Server	01	<b>A</b>
02	Workstation	01	<b>B</b>
03	Laptop (Type-1)	02	
04	Laptop (Type-2)	01	
05	Laptop (Type-3)	01	
06	Desktop (Type-1)	02	
07	Desktop (Type-2)	01	
08	Colour Monitor	05	
09	USB Keyboard & Mouse	01	
10	Printer (Type-1)	01	
11	Printer (Type-2)	01	

## **Item-wise specification details**

### **1. Item Name:- Server**

#### **Specification:-**

1x 4U Server Chassis with

- Support for Dual socket R3 (LGA 2011)
- 16x DIMM slots
- 4x PCI-E 3.0 x16 slots 2x PCI-E 3.0 x8 (1 in x16) slots support
- 1 VGA, 2 COM, 2 GbE, 10 USB 2.0, & 1 IPMI Dedicated LAN.
- 2000W Redundant Titanium (96%) Power Supplies.

2 X Intel Xeon Processor

- 10 CE5-2680 V4 2.4 GHz
- 25M 8GT/s

8 X 16GB DDR4 ECC Reg.

- 2400MHz DIMM

2 X Intel S3520 480GB 2.5" MLC SATA SSD

2 X NVIDIA Tesla K80 GPU

2 X 2TB HDD

Rack Mount Rail Kit

Warranty: 3 years comprehensive onsite

### **2. Item Name:- Workstation**

#### **Specification:-**

OEM Manufactured as a single unit

Processor: Intel® Xeon® E5-2637 v4 (3.5 GHz, 15 MB cache, 4 cores, Intel® vPro™)

Operating system: Linux

Memory: 16 GB DDR4-2133 ECC Registered SDRAM with transfer rates up to 2400 MT/s

Storage: 1TB SATA (7200 rpm)

Graphics: NVIDIA Quadro K1200 (4 GB)

Network interface: Integrated Ethernet (10/100/1000)

Expansion slots: 2 PCIe Gen3 x16; 1 PCIe Gen3 x8 (open-ended); 1 PCIe Gen2 x4 (open-ended); 1 PCIe Gen2 x1 (open-ended);

Ports: Front: 2 USB 3.0; 1 microphone;

Rear: 2 USB 3.0; 2 USB 2.0; 1 RJ-45; 1 audio line in; 1 audio line out

Internal: 1 USB 2.0; 1 USB 3.0

Power: not less than 700 W SMPS

Drive Bays: Two 3.5"(Internal), Two 5.25"(External)

Keyboard and Mouse: USB Keyboard and USB optical Mouse

Warranty: 3 years comprehensive onsite warranty

**3. Item Name:-Laptop (Type-1)**

**Specification:-**

Processor: Intel® Core™ i5-7200U with Intel HD Graphics 620 (2.5 GHz or more)  
Cache: 4 MB cache, 2 cores  
Operating system: Free DOS  
Memory: 8 GB DDR4-2133 SDRAM (1 x 8 GB)  
Storage: 1TB SATA (7200 rpm)  
Graphics: NVIDIA GeForce 930MX (2 GB DDR3 dedicated, switchable) or equivalent  
Display size (diagonal): not less than 13.3" and not more than 14" HD (1366 x 768)  
Network interface: Ethernet (10/100/1000)  
Wireless: 802.11a/b/g/n/ac (2x2) WiFi  
Bluetooth: 4 or higher  
Expansion slots: 1 multi-format digital media reader  
Ports: 1 USB 2.0; 1 USB 3.0; 1 USB 3.0 Type-C™ port; 1 HDMI; 1 RJ-45; 1 VGA; 1 headphone/microphone combo;  
Power: 65 W (maximum) AC adapter  
Battery type: 3-cell, 48 Wh Long Life Li-ion  
Warranty: 3 years comprehensive onsite warranty  
Audio Integrated stereo speakers; Headphone/microphone combo jack; Integrated microphone  
Carry Case: Included

**4. Item Name:- Laptop (Type-2)**

**Specification:-**

Processor: 1.6GHz Intel i5 core processor  
Operating system: MacOSX  
Memory: 8GB LPDDR3 RAM  
Storage: 256GB rpm Solid State hard drive  
Graphics: Intel HD Graphics 6000 Graphics  
Display size (diagonal): 13-inch  
Wireless: 802.11a/b/g/n WiFi or better  
Ports: 2 USB 3.0; 1 Audio out port;  
Power: 55 W (maximum), AC adapter  
Warranty: 3 years comprehensive onsite warranty  
Weight: Not more than 1.4Kg

**5. Item Name:-Laptop (Type-3)**

**Specification:-**

Processor: Intel® Core™ i3 @ 2GHz (minimum) , 2 cores  
Cache: 2 MB cache  
Operating system: Free DOS  
Memory: 4 GB DDR3 or better  
Storage: 1TB SATA (5400 rpm)  
Graphics: Integrated  
Display size (diagonal): 14"  
Network interface: Ethernet (10/100)



Bluetooth: 4 or higher  
Ports: 1 USB 2.0; 1 USB 3.0; 1 RJ-45; 1 VGA/HDMI; 1 headphone/microphone  
combo;  
Warranty: 3 years comprehensive onsite warranty  
Audio: Integrated stereo speakers; Headphone/microphone combo jack; Integrated  
microphone  
Carry Case: Included

6. Item Name:- **Desktop (Type-1)**

Specification:-

Processor: Intel Core i7-7700 with Intel HD Graphics 530, 6MB cache or better  
No. of cores: 4 or more,  
Frequency: 3GHz or more  
RAM: DDR4-2133 SDRAM (2 x 4 GB)  
HDD: 1TB 7200 rpm SATA.  
Network: Integrated 10/100/1000 Ethernet  
Ports: 2 USB 2.0; 2 USB 3.0, 1 audio line in; 1 audio line out; 1 HDMI (optional); 1  
VGA; 1 RJ-45  
Graphics: Integrated Intel HD Graphics 530  
OS: DOS  
Keyboard and Mouse: USB Keyboard and USB optical Mouse  
Warranty: 3 years comprehensive onsite

7. Item Name:- **Desktop (Type-2)**

Specification:-

Processor: Intel Core i5-6500 with Intel HD Graphics 530, 6MB cache or better  
No. of cores: 4 or more,  
Frequency: 3GHz or more  
RAM: DDR4-2133 SDRAM (2 x 4 GB)  
HDD: 1TB 7200 rpm SATA.  
Network: Integrated 10/100/1000 Ethernet  
Ports: 2 USB 2.0; 2 USB 3.0, 1 audio line in; 1 audio line out; 1 HDMI (optional); 1  
VGA; 1 RJ-45  
Graphics: Integrated Intel HD Graphics 530  
OS: DOS  
Keyboard and Mouse: USB Keyboard and USB optical Mouse  
Warranty: 3 years comprehensive onsite

8. Item Name:-**Colour Monitor**

Specification:-

Display size (diagonal): 54.6 cm (21.5")  
View angle: 90° horizontal; 65° vertical  
Pixel pitch: 0.248 mm  
Brightness: 200 cd/m<sup>2</sup>  
Display features: Anti-glare; Plug and Play;  
Contrast ratio 600:1 static; 5000000:1 dynamic

Aspect ratio: 16:9  
Resolution: 1920 x 1080 @ 60 Hz  
Input connector: 1 VGA; 1 HDMI (optional but preferable)  
Warranty: 3 years comprehensive onsite warranty

**9. Item Name:- USB Keyboard and Mouse**

**Specification:-**

Full size keyboard, Optical Mouse.  
Warranty: 1 year replacement warranty

**10. Item Name:- Printer (Type-1)**

**Specification:-**

Type: Monochrome Multifunction Laser Printer  
Functionality: Print, Copy, Color Scan  
Network: 100Mbps Ethernet connectivity inbuilt  
Print Speed: 25ppm or more  
Size: A4 and letter to be supported (both scan and print)  
Scanner: Flatbed with ADF (A4 and letter size to be supported)  
Scan resolution (optical): Up to 300 dpi (color and mono, ADF); Up to 600 dpi (color, flatbed); Up to 1200 dpi (mono, flatbed)  
Wireless: Support Print from device with Wi-Fi and NFC without network.  
Duplex printing: Automatic duplex printing  
Warranty: 3 years comprehensive onsite

**11. Item Name:- Printer (Type-2)**

**Specification:-**

Type: Monochrome Multifunction Laser Printer  
Functionality: Print, Copy, Color Scan  
Print Speed: 14 ppm or more  
Size: A4 and letter to be supported (both scan and print)  
Scanner: Flatbed  
Duplex printing: Manual  
Memory: 32MB  
Warranty: 3 years comprehensive onsite

## **ANNEXURE-II**

### **List of Group(s) quoted**

<b>Sl No</b>	<b>Particulars</b>	<b>Whether quoted or not quoted (Yes/No)</b>
01	All item(s) in Group A	
02	All item(s) in Group B	

Note:- All item(s) in a group must be quoted and technically responsive. Otherwise, the bids are liable to be rejected. Bidders may quote for any of the group or both.

Signature: .....

Name & Full Address M/s .....  
of Vendor:

Phone Nos.: .....

E-mail.: .....

Official seal of the vendor

### **ANNEXURE -III**

#### **COMPLIANCE CERTIFICATE**

**(A certificate of compliance to NIQ term to be enclosed in the Technical bid)**

<b>Sl. No.</b>	<b>NIQ Terms and Conditions</b>	<b>Yes / No</b>
01	<b>Rate</b> quoted as per instruction	
02	<b>Validity</b> of quoted rate for 60 days agreed	
03	<b>Payment</b> term agreed	
04	<b>Delivery terms</b> agreed	
05	<b>Warranty period</b> agreed	
06	<b>Dealership</b> / distributorship certificate (in case of dealers/agents) provided	
07	<b>Sales Service</b> :address of after Sales Service nearest available authorized service centre to IIIT Guwahati to be provided	
08	<b>Applicable law</b> terms agreed	

Signature: .....

Name & Full Address M/s .....  
of Vendor:

Phone Nos.: .....

E-mail.: .....

Official seal of the vendor

### **ANNEXURE -IV**

Sl No	Name of Item	Price in ₹ (Per unit)	Taxes and other charges (Tax, insurance, freight, etc) (per Unit )	Total Price (door delivery) (per Unit)	Quantity	Total Price
		A	B	C=A+B	D	E=C*D

*Please note:- Prices should be given **item wise**.*

Name & Full Address M/s .....  
of Vendor: