

INVITATION FOR QUOTATION

TEQIP-III/2018/iiit/Shopping/35/4096

16-Feb-2018

To,

Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

| Sr. No | Brief Description | Quantity | Delivery Period (In days) | Place of Delivery | Installation Requirement (if any) |
|--------|-----------------------|----------|---------------------------|----------------------------------|-----------------------------------|
| 1 | Dekstop PCs as Client | 2 | 30 | IIIT Guwahati, GNB Road, Ambari, | Yes |
| 2 | Desktop PC | 1 | 30 | Guwahati 781001 | Yes |

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
 - 3.1 The contract shall be for the full quantity as described above.
 - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
 - 3.4 Applicable taxes shall be quoted separately for all items.
 - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **30** days after the last date of quotation submission.
6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

 - 6.1 are properly signed ; and
 - 6.2 confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.

8. Award of contract:
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:
Delivery and Installation - 0% of total cost
Satisfactory Acceptance - 100% of total cost
10. All supplied items are under **OEM's onsite warranty of 36 months** from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **16:00** hours on **05-Mar-2018** .
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any) **No**
14. Testing/Installation Clause (if any) **Yes**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below,
The Director
Indian Institute of Information Technology Guwahati
G.N.B. Road, Ambari, Guwahati, Pin-781001
17. We look forward to receiving your quotation and thank you for your interest in this project.

Sd/-
(Authorized Signatory)
Name & Designation
Gautam Barua, Director, IIITG

Annexure I

| Sr. No | Item Name | Specifications |
|---------------|-----------------------|--|
| 1 | Dekstop PCs as Client | Processor : 7th Generation Intel® Core™ i5 Processor or equivalent Memory : 4 GB RAM Hard Disk : 500 GB Monitor/Display : 17" Wide Screen (Same make as PC) Keyboard : 104 keys USB Keyboard (Same make as PC) Mouse : USB Optical Mouse with 2 Button + Scroll (Same make as PC) Operating System : Windows 10 Pro 64 bit Tool less chassis : Yes Graphics : Intel HD Graphics Ports :HDMI(1), VGA, 4 USB Ports(Must Have at least two 3.0USB), 1 Mic., 1 headphone in side, 1 Display Port : DVD ROM Drive 8X or better DVD RW Drive Networking facility : Integrated LAN Interface Warranty : 3 years onsite OEM Warranty |
| | Desktop PC | Processor :Intel Core i7-7700 or higher Chipset Intel H110 Chipset or better (compatible with the CPU) Memory: 16 GB DDR4 2400 Mhz RAM Hard Disk Drive: 1 TB HDD, 7200 RPM, SATA 6 Optical Drive: 8x or higher DVD Writer Graphics: Integrated Graphics Audio: High Definition Integrated Audio with Internal Speaker Ethernet/Networking: Integrated Gigabit (10/100/1000 NIC) LAN IEEE 802.11 ac wireless Ports: Total minimum 6 nos. of USB ports (Front : min 2 numbers) out of which minimum 2 nos. should be USB 3.0 or higher, 1 headphone and microphone combo port in front, 1 RJ-45, 1 line out, 2 video ports (VGA/HDMI); 1 power connector. Power Supply: Minimum 180 W active PFC Power Supply Keyboard/Mouse: USB keyboard, USB Mouse Operating System: Windows 10 Pro 64 bit Monitor: 21.5" 1920 X 1080 FHD display, IPS, LED backlit, 1000:1 static contrast ratio, 8 ms response time (gray to gray), 250 cd/sqm brightness Warranty: 3 years onsite OEM Warranty |

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To: _____

| Sl. No. | Description of goods (with full Specifications) | Qty. | Unit | Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments) | Total Price (A) | Sales tax and other taxes payable | |
|-------------------|---|------|------|--|-----------------|-----------------------------------|----------------|
| | | | | | | In % | In figures (B) |
| | | | | | | | |
| Total Cost | | | | | | | |

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____