

## INVITATION FOR QUOTATION

TEQIP-III/2018/iit/Shopping/56/5151

03<sup>rd</sup> -Jan-2019

To,

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### Sub: Invitation for Quotations for supply of Laboratory Equipment.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following Laboratory Equipment with equipment wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period	Place of Delivery	Installation Requirement (if any)
1	Microwave Analog Signal Generator	01	30 Days	IIT Guwahati Bongora Guwahati 781015	Yes

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Quotation,

3.1 The contract shall be for the full quantity as described above.

3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.

3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

3.4 Applicable taxes shall be quoted separately for all equipment.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.

6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

6.1 are properly signed ; and

6.2 confirm to the terms and conditions, and specifications.

6.3 You are also requested to submit the following documents:-

- Proof of Registration under relevant law, such as Companies Act, and / or Shops & Establishment Act or Trade License from appropriate authority etc.
- **Dealership/authorisation certificate from the OEM (Original Equipment Manufacturer).**

- **Copy of ISO or equivalent certifications of the OEM for the product to be quoted.**
  - Copy of PAN, GSTIN
  - Details of the after sales service facilities available at Guwahati, Assam responsible for maintaining the equipment during the entire period of warranty.
- 6.4 In addition to above, bidders intending to offer bids in response to advertisement published in the official website of the Institute (i.e. [www.iitg.ac.in](http://www.iitg.ac.in) ) should submit the following :-
- Details of the similar equipment ordered by Government/ Autonomous Institute(s) during last three years as per **Annexure-II**.
  - Copies of the Purchase order(s) of similar equipment from Government/ Autonomous Institute(s) during last three years.
  - Customer satisfaction certificate from one such organization for similar equipment.
7. The Quotations would be evaluated for all equipment together.
8. Award of contract:  
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees(₹) as follows:  
**Delivery and Installation - 90% of total cost**  
**Satisfactory Acceptance - 10% of total cost**
10. All supplied equipment are under onsite warranty of **36** months from the date of successful acceptance of equipment with a provision of entering into Comprehensive Maintenance Contract beyond the initial warranty period of 36 months.
11. You are requested to provide your offer latest by **16:00** hours on **17-Jan-2019** .
12. Detailed specifications of the equipment are at **Annexure I**.
13. Training Clause (if any) :**Yes**, Training to be provided after successful delivery & installation of the equipment .
14. Testing/Installation Clause (if any):**Yes**, Testing & Installation to be done by the bidder after delivery of the equipment.
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below,

The Director  
Indian Institute of Information Technology Guwahati  
Bongora, Guwahati, Pin-781015

17. We look forward to receiving your quotation and thank you for your interest in this project.

Sd/-  
(Authorized Signatory)  
Name & Designation  
Gautam Barua, Director, IIITG

**Annexure I**

Sr. No	Name of Equipment	Specifications				
1	Microwave Analog Signal Generator	<b>S.No</b>	<b>Parameters</b>	<b>Specification</b>		
		1	Frequency Range	10 MHz to 20 GHz		
		2	Frequency Resolution	0.01 Hz or better		
		3	Reference Oscillator Aging Rate	0.1 ppm/year or better		
		4	Sweep Modes	Liner, Log, Step and others (vendor has to provide the details)		
		5	Triggering	Auto, external, others (vendor has to provide the details)		
		6	Output Power	+15 dBm(@ 20 GHz) or better		
		7	SWR	<2.0:1 from 2 GHz -20 GHz, (vendor should provide the SWR values over the frequency range)		
		8	Harmonics x	2 to 20 GHz: < -50 dBc or better (vendor should provide the values over the frequency range)		
		9	Non-Harmonics	-60 dBc		
		10	Absolute SSB Phase Noise AT 10kHz Offset	-95 dBc/Hz at 10 KHz offset or better, vendor should provide the values over the frequency range		
		11	Display	Dedicated inbuilt LCD/LED/QVGA/TFT or better display		
		<b>GENERAL SPECIFICATIONS</b>				
		<b>S.No</b>	<b>Parameters</b>	<b>Specification</b>		
		1	Port	Precision APC-3.5 connector, compatible with SMA/K/N type connector		
		2	Interfaces	USB, LAN		
		3	Calibration Cycle	36 months or detailed option to be provided		
		4	Power Supply	As per Indian standard		
		5	Operating temperature	0 °C to +50 °C		

		<b>6</b>	Training	Supplier should Provide Detailed Training of the equipment at campus
		<b>7</b>	Manuals	Hard copy/Soft copy for Operational and Technical Instructions manual should be supplied with the Unit
		<b>8</b>	Installation / Training	OEM Should provide details training and hands-on session in campus
		<ul style="list-style-type: none"> <li>• Equipment/Modules to be supplied are to be manufactured by an ISO 9001 or equivalent certified organization.</li> <li>• Modules/Accessories should have same warranty of <i>three</i> years, as per the main equipment.</li> </ul>		

**Annexure-II**

Details of the similar equipment ordered by Government/ Autonomous Institute(s) during last three years

<b>Sl No</b>	<b>Date of Order</b>	<b>Institute's Name</b>	<b>Name of Equipment ordered</b>	<b>Quantity</b>	<b>Order value in ₹</b>	<b>Whether successfully completed the Order (Yes/No)</b>

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_

**FORMAT FOR QUOTATION SUBMISSION**

(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sl. No.	Description of Equipment (with full Specifications)	Qty.	Unit	Quoted Unit rate in ₹ (Including Ex Factory price, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	GST and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): ₹ \_\_\_\_\_

We agree to supply the above equipment in accordance with the technical specifications for a total contract price of ₹ \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered equipment and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_