

## INVITATION FOR QUOTATION

TEQIP-III/2019/iiit/Shopping/53/5303

28-Feb-2019

To,

All interested bidders

### Sub: Invitation for Quotations for supply of Desktop PCs.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following Desktop PCs with detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period	Place of Delivery	Installation Requirement (if any)
1	Desktop PC	1 No	45 Days	IIIT Guwahati Bongora	Yes
2	Desktop PC with Workstation	1 No	45 Days	Guwahati 781015	

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
  - 3.1 The contract shall be for the full quantity as described above.
  - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
  - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
  - 3.4 Applicable taxes shall be quoted separately for all equipment.
  - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.
6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

  - 6.1 are properly signed ; and
  - 6.2 confirm to the terms and conditions, and specifications.
  - 6.3 You are also requested to submit the following documents:-
    - Proof of Registration under relevant law, such as Companies Act, and / or Shops & Establishment Act or Trade License from appropriate authority etc.

- **Dealership/authorisation certificate from the OEM (Original Equipment Manufacturer).**
  - Copy of PAN, GSTIN
  - Details of the after sales service facilities available at Guwahati, Assam responsible for maintaining the computers during the entire period of warranty.
- 6.4 In addition to above, bidders intending to offer bids in response to advertisement published in the official website of the Institute (i.e. [www.iiitg.ac.in](http://www.iiitg.ac.in) ) should submit the following :-
- Details of the similar items ordered by Government/ Autonomous Institute(s) during last three years as per **Annexure-II**.
  - Copies of the Purchase order(s) of similar items from Government/ Autonomous Institute(s) during last three years.
7. The Quotations would be evaluated for the full quantity.
8. Award of contract:  
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees(₹) as follows:  
**Delivery and Installation - 90% of total cost**  
**Satisfactory Acceptance - 10% of total cost**
10. Supplied High End PC will be under onsite warranty of **36** months from the date of successful acceptance.
11. You are requested to provide your offer latest by **16:00** hours on **14-Mar-2019** .
12. Detailed specifications of the Desktop PCs is at **Annexure I**.
13. Training Clause (if any) :**No**
14. Testing/Installation Clause (if any):**Yes**, Testing & Installation to be done by the bidder after delivery of the PCs.
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below,

The Director  
Indian Institute of Information Technology Guwahati  
Bongora, Guwahati, Pin-781015

*(Note:- The quotation must be enclosed in a sealed envelope superscribed with –“IQ no:- TEQIP-III/2019/iiit/Shopping/53 , due date: 14.03.2019 and time 1600 Hrs” )*

17. We look forward to receiving your quotation and thank you for your interest in this project.

Sd/-  
(Authorized Signatory)  
Name & Designation  
Gautam Barua, Director, IIITG

## Annexure I

Sr. No	Item Name	Specifications
1	Desktop PC	<p>Processor : 6th Generation Intel® Core™ i3 Processor or equivalent</p> <p>Memory : 4 GB RAM</p> <p>Hard Disk : 500 GB</p> <p>Monitor/Display : 19" Wide Screen Monitor with "TCO Certified 5" certification.( Same make as PC)</p> <p>Keyboard : 104 keys USB Keyboard (Same make as PC)</p> <p>Mouse : USB Optical Mouse with 2 Button + Scroll (Same make as PC)</p> <p>Operating System : Preloaded Windows 10 Pro (Proof to be submitted along with technical bid)</p> <p>Tool less chassis : Yes</p> <p>Audio : Inbuilt HD audio CODEC</p> <p>Graphics : Intel HD Graphics 2GB</p> <p>Ports : 6 USB Ports (Must Have at least three 3.0 USB), 1 Mic., 1 headphone port ,</p> <p>1 Display Port : DVD ROM Drive 8X or better DVD RW Drive</p> <p>Networking facility : Integrated LAN Interface</p>
2	Desktop PC with Workstation	<p>Form Factor – Tower/Mini Tower or equivalent</p> <p>Processor Make - Intel</p> <p>No. Of Processors - 1 No.</p> <p>Processor Configuration - Intel Core i7 7<sup>th</sup> Gen</p> <p>Type Of Graphics – Integrated/Discrete Graphic Card or equivalent</p> <p>RAM Type - DDR4 2400 or better</p> <p>RAM Size - 16 GB</p> <p>RAM Expandability - 64 GB</p> <p>Type Of Hard Disk Drive SATA</p> <p>No. Of Hard Disk Drives - 1 No.</p> <p>No. Of DIMM Slots - 4 No.</p> <p>No. Of PCIe Slots Gen 3.0 (x 1) - 1 No.</p> <p>No. Of PCIe Slots Gen 3.0 (x 16) - 1 No.</p> <p>Operating System - Win10Pro</p> <p>OS Certifications - Windows</p> <p>Networking Interface - Integrated Gigabit 10/100/1000</p> <p>No. Of USB 2.0 Port - 2 No.</p> <p>No. Of USB 3.0 Port - 3 No.</p> <p>No. Of Internal Bays - 3 No.</p> <p>No. Of External Bays - 3 No.</p> <p>Optical Drive - DVD WRITER</p> <p>Display - (antiglare, LED-backlit)</p> <p>Display Size – 24 inch Same as make as Workstation</p> <p>Keyboard &amp; Mouse- Same as make as Workstation</p> <p>Display Resolution (Full HD Or Better) - 1920x1080 Pixel</p> <p>Warranty - 3 Year</p> <p>Audio: Inbuilt HD audio CODEC with built-in CPU speaker</p> <p>Hard Disk Drive Size - 1000 GB 7200rpm</p> <p>Power Management Unit - Advanced Configuration and Power Interface (ACPI)</p> <p>Availability Of Bundled Softwares - System Health monitoring Tool with H/W box</p> <p>ROHS Compliance - Yes</p>

		<p>TCO Compliance (for Monitors) - TCO-06 BIS Registration - Yes Applications Certification From OEM Manufacturing Workstation - YES RAM Speed - 2133 MHz or equivalent Power &amp; SMPS – Specified by OEM for optimum performance ROHS Compliance – Yes <b>GPU: Nvidia and must have 2 Gb or more VRAM</b></p>
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**Annexure-II**

Details of the similar equipment ordered by Government/ Autonomous Institute(s) during last three years

<b>Sl No</b>	<b>Date of Order</b>	<b>Institute's Name</b>	<b>Name of Equipment ordered</b>	<b>Quantity</b>	<b>Order value in ₹</b>	<b>Whether successfully completed the Order (Yes/No)</b>

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_

**FORMAT FOR QUOTATION SUBMISSION**

(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To:

\_\_\_\_\_

\_\_\_\_\_

Sl. No.	Description of Desktop PCs (with full Specifications)	Qty.	Unit	Quoted Unit rate in ₹ (Including Ex Factory price, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	GST and other taxes payable (₹)		
						In %	In figures (B)	
<b>Total Cost</b>								

Gross Total Cost (A+B): ₹ \_\_\_\_\_

We agree to supply the above Desktop PCs in accordance with the technical specifications for a total contract price of ₹ \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered equipment and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_