

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (PHASE - III)**Equity Action Plan December 2020 to March 2021**Name of Institute: **Indian Institute of Information Technology Guwahati**

Part A: For soft activities

Sl. No.	Activity	Action to be taken	Coordinator from the institute	Executing agency	Date & duration	Frequency	Whether continuing from last action plan or new activity	Indicator to measure outcome (should be quantifiable)	Estimated Expenditure (Rs.)
I.	Identify and support students who need extra support	<ul style="list-style-type: none">Based on AMACAT test and diagnostic test results: identification of areas or specific topics in which a particular student needs more supportConducting bridge courses by faculty and research scholars	Dr. Arjob Roy			Weekly	New activity	More than 85% of students will transit from First to Second year with all first year courses passed	
II.	Improvement soft skills and confidence levels	<ul style="list-style-type: none">Consultant will be hired for conducting soft skill workshop	Dr. Arjob Roy			January	New activity	More than 85% transition rates for first and second year students, and more than 90 % students will be get employed.	2,00,000

III.	Holding innovation and Knowledge Sharing seminar to improve knowledge sharing	<ul style="list-style-type: none"> Each department will invite expert to deliver lecture on recent innovation in respective areas Experts from various industries may also be invited 	HODs			Continuous	continuing from last action plan	At least 10 innovative idea will come from student to solve real challenges in society. It will increase number of publication and employability skill of students.	400000
IV.	Improving placement of students	<ul style="list-style-type: none"> Greater networking with industry by organizing online workshop. Remedial class will be conducted to improve programming skill 	Placement Coordinator		December,2020-February 2021	Continuous	New activity	More than 90 % students will be get employed	500000
V.	Providing appropriate infrastructure for physically challenged students	<ul style="list-style-type: none"> As we already have ramp, lift, and toilet facility for PD category students, we don't need to take action at the moment. 				As required	continuing from last action plan	Increased number of disabled students due to improved facilities	
VI.	A two-tier grievance redress mechanism (GRM)	<ul style="list-style-type: none"> Internal Grievance Committee (IGC) will create email complaint at a) Dept. level, b) hostel level, c) Works and infrastructure related 	Chairperson of the Internal Grievance Committee (IGC) and Associate			Continuous	continuing from last action plan	Number of complaints received and time taken to address grievances	

		<p>and d) the harassment committee</p> <ul style="list-style-type: none"> • If the IGC recommends disciplinary action to resolve a complaint, the matter will be referred to the a) Internal Complaints Committee (ICC), b) Institute Disciplinary Committee, or c) the Director as per the specifics of the case. • The complaints will be resolved in 14 working days, and actions taken to be informed to the complainant. Any unresolved or unsatisfactory case to be reported to the Chairman, Senate for necessary action. 	Dean Student Affairs						
VII.	Ensuring that institutional mechanisms to protect and address the needs and concerns of women	<ul style="list-style-type: none"> • Institute Complaints Committee for sexual harassment at the Workplace has been formed. • Email address is available to students/faculty/staff for lodging issues. 	Associate Dean Student Affairs			Continuous	continuing from last action plan	Institute will maintain healthy environment	20000

	students are established	<ul style="list-style-type: none"> • ICC conducts regular sensitization programme per semester in an Academic year and have regular meetings. 							
VIII.	Creation of Peer Learning Groups of students	<ul style="list-style-type: none"> • Developing the Peer Learning Groups of 10-12 students (from diverse academic backgrounds/levels/genders/social background), for joint study and joint projects • Assigning senior student as mentors of the group. • The Student mentor will meet minimum once in a week • Incentive will be given to senior students for motivation 	HODs (CSE & ECE)		August	Yearly	continuing from last action plan	Improvement in student's performance / better marks / improved transition from first to second year	20,00,000
IX.	Appointing Faculty Advisers (FA) for Students	<ul style="list-style-type: none"> • Appointed Faculty Advisers for 10-15 student mentors • The faculty advisor are meeting minimum twice in a month • FA will keep in touch with parents and talk to 	Associate Dean Academic Affairs	Mind India is providing on campus and YourDOST is providing	August	Yearly	continuing from last action plan	Satisfactory progress in implementation of the proposed activities and achievement of targets, based on the reports	21,00,000

		<p>them when a relevant problem arises.</p> <ul style="list-style-type: none">• Faculty will take care the emotional problem of the student• Counselling will be provided to needy students / staff		<p>online counselling services</p>				<p>received from the mentors</p>	
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